



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

September 21, 2022

Candice Sproat
CMGS Kids LLC
2897 Crooks Road
Rochester Hills, MI 48309

RE: License #: DC630377171
2022D0431012
RE: SI LOG #: **KiddieKlub**
2897 Crooks Road
Rochester Hills, MI 48309

Dear Mrs. Sproat:

This letter is to advise you that the 09/16/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125 (1) Staff; volunteer; requirements.	The center did not provide appropriate care and supervision when Child A was left alone in the infant classroom during the fire drill on 07/11/2022. Ms. Brackett, Ms. Scarchilli, Ms. Brandon, Ms. Schmiel, Ms. Keydel, and Ms. Sproat acknowledged that Child A was left alone in the infant classroom during the fire drill.	All staff were retrained and refreshed on name to face procedures and when to use them. They were also reminded to always check children in/out on the ipads as soon as possible. Admin have been closely monitoring classroom attendance.	Effective immediately

<p>R 400.8158 (2) Incident, accident, injury, illness, death, fire reporting.</p>	<p>The center did not contact the department within 24 hours of Child A being left alone in the infant classroom during the fire drill.</p> <p>Ms. Brackett and Ms. Scarchilli stated that they did not inform the bureau, and Ms. Amare stated that she did not receive a phone call.</p>	<p>Any incident, accident, injury, death, or fire will be reported to the parent immediately and department within 24 hours.</p>	<p>Effective immediately</p>
<p>R 400.8158 (4) Incident, accident, injury, illness, death, fire reporting.</p>	<p>The center did not submit a written incident report when Child A was left alone in the infant classroom during the fire drill within 72 hours.</p> <p>Ms. Brackett and Ms. Scarchilli stated that they did not submit the written report to the department and Ms. Amare stated that she did not receive a written report.</p>	<p>Any incident, accident, injury, death, or fire will be submitted in a written report to the department within 72 hours of verbal report.</p>	<p>Effective immediately</p>
<p>R 400.8185 (2) Primary care.</p>	<p>The center does not have a primary care system so that each infant has a primary caregiver.</p> <p>Ms. Scarchilli, Ms. Brandon, Ms. Schmiel, and Ms. Keydel acknowledged that the infant child care staff members have not implemented a primary care system for each infant.</p>	<p>Our primary caregiver system was updated and will be implemented so that each infant has more definite primary caregiver.</p> <p>The HR director has also added additional primary caregiver slides and information in our orientation powerpoint, in addition to our training manual.</p>	<p>Effective immediately</p>
<p>R 400.8185 (5) Primary care.</p>	<p>The center does not provide the infant parents with documentation of their child's primary caregiver. Ms. Scarchilli, Ms. Brandon, Ms. Schmiel, and Ms.</p>	<p>Staff members will be aware of their assigned infants each week and will be directly responsible for their physical and emotional needs.</p>	<p>Effective immediately</p>

	Keydel acknowledged that the infant parents are not provided documentation of their child's primary caregiver.		
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Thomasa Bond, Licensing Consultant
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(248) 860-2439