



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

Marlon I. Brown, DPA  
ACTING DIRECTOR

**Report Type** : Interim  
**Inspection Type:** Interim

**Date of Inspection:** 10/17/2023  
**Date of Report:** 10/24/2023

Licensee Name(s)	License Number
Pontiac School District	DC630365755
Capacity	Facility Name
150	Rogers Elementary
Program Type	Licensee Designee(s)
Center	Nicole Marie Harris Henry III Jackson
Central Administrator(s)	Program Director(s) Name
	Kay Ann Foreman <b>Qualifications:</b> R 400.8113(8)(a) (12). <b>Date PD Approved:</b> 2023-06-02
Facility Address	Mailing Address
2600 Dexter Road, Auburn Hills, MI, 48326	47200 Woodward Ave., Pontiac, MI, 48342
Facility Phone Number	Facility Email Address
2484516835	henry.jackson@pontiacschools.org

### Findings of the Inspection

A copy of this Interim inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when interim inspection reports are completed can be found under [Overview of Licensing Reports](#).

The purpose of the Interim inspection was to determine compliance with applicable licensing statutes and administrative rules for child care Center.

During the Interim inspection, licensing consultant Bagvati Yedur found 1 violations. The violations are listed and explained below. Due to the violations, the licensee/licensee designee must send the bureau a [corrective action plan](#) by 11/14/2023. The corrective action plan may be submitted in

the [Child Care Hub Information Record Portal \(CCHIRP\)](#). The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you have any questions regarding the report, please contact licensing consultant, Bagvati Yedur, at (248) 736-1869. In the event that Bagvati Yedur is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
91	1	1
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10: 45	3: 3	0: 0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
15: 15	3: 3	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

<b>Documentation of Required Inspections</b>		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
<i>Certification of school building</i>	4/13/2022	Approved

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8143(1)	Children's records. At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and	Out of the 10 children's cards reviewed, 5 children's records were incomplete with missing information regarding employer's phone number, employer's name, allergies, physician's name and phone	Violation Established

	signed by the child's parent. The center shall keep it on file and accessible in the center.	number and signature of the parent.	
R 400.8146(2)	Information provided to parents. Written documentation that the parent received the written information packet, as required by subrule (1) of this rule, must be kept on file at the center.	Out of the 10 children's records reviewed, 8 records did not have the acknowledgement about receipt of the parent handbook from the parents.	Violation Established

Technical Assistance	
Rule Number	Rule
R 400.8161(8)	Each child care staff member shall be trained at least twice a year on his or her duties and responsibilities for all emergency procedures referenced in subrule (1) of this rule.

Bureau Recommendation
Upon receipt of an acceptable corrective action plan, I recommend the no change in the status of the license.

<b>Approved By:</b>			
<i>y.s. shafiqi</i> 10/24/23			
Bagvati Yedur			
<b>Licensing Consultant</b>	<b>Date</b>		