



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

Marlon I. Brown, DPA
ACTING DIRECTOR

Report Type : Interim
Inspection Type: Interim

Date of Inspection: 10/16/2023
Date of Report: 10/24/2023

Licensee Name(s)	License Number
Pontiac School District	DC630365754
Capacity	Facility Name
150	Owen Elementary
Program Type	Licensee Designee(s)
Center	Nicole Marie Harris Henry III Jackson
Central Administrator(s)	Program Director(s) Name
Yes	Kimberly Eaton Qualifications: Ms. Eaton has 6 child related semester hours and more than 2 years of experience in child care. She is approved under rule R 400.8113*8)(g) and 9. Date PD Approved: 9/20/2021
Facility Address	Mailing Address
1700 Baldwin Road, Pontiac, MI, 48340	47200 Woodward Ave., Pontiac, MI, 48342
Facility Phone Number	Facility Email Address
2484517870	henry.jackson@pontiacschools.org

Findings of the Inspection

A copy of this Interim inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when interim inspection reports are completed can be found under [Overview of Licensing Reports](#).

The purpose of the Interim inspection was to determine compliance with applicable licensing statutes and administrative rules for child care Center.

During the Interim inspection, licensing consultant Bagvati Yedur found 1 violations. The violations are listed and explained below. Due to the violations, the licensee/licensee designee must send the bureau a [corrective action plan](#) by 11/14/2023. The corrective action plan may be submitted in the [Child Care Hub Information Record Portal \(CCHIRP\)](#). The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you have any questions regarding the report, please contact licensing consultant, Bagvati Yedur, at (248) 736-1869. In the event that Bagvati Yedur is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
81	1	2
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10:45	3:3	0:0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
13:13	3:3	0:0
<i>Licensee Interviewed</i> yes	<i>Program Director Interviewed</i> yes	<i>Child Care Staff Members Interviewed</i> yes

Documentation of Required Inspections		
<i>Type of Inspection</i> <i>Certification of school building</i>	<i>Date of Inspection</i> 4/13/2022	<i>Findings</i> Approved

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8143(1)	Children's records. At the time of a child's initial attendance, a center shall obtain a child information card,	Out of the 10 children's records reviewed, all records had missing information like the employer's name and phone number, physician's	Violation Established

	using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.	name and phone number, signature of the parent and allergies.	
R 400.8146(2)	Information provided to parents. Written documentation that the parent received the written information packet, as required by subrule (1) of this rule, must be kept on file at the center.	Out of the 10 children's records reviewed, 4 records did not have an acknowledgement of the receipt of the parent handbook by the parents.	Violation Established
R 400.8146(1)	Information provided to parents. A center shall provide a written information packet to each parent enrolling a child that includes at least all of the following:	Out of the 10 children's files reviewed, 3 records did not have the acknowledgement that the parents had received the information about the availability of the licensing notebook.	Violation Established
R 400.8143(8)	Children's records. Upon enrollment and annually thereafter, a center shall obtain and keep on file at the center a signed statement from a school-age child's parent confirming all of the following:	Out of the 10 children's records reviewed, 9 records did not have an acknowledgement of the good health statement signed by the parents.	Violation Established

Technical Assistance	
<i>Rule Number</i>	<i>Rule</i>
R 400.8134(4)	Guidelines for hand washing must be posted in food preparation areas, in toilet rooms, and by all hand washing sinks.
R 400.8161(8)	Each child care staff member shall be trained at least twice a year on his or her duties and responsibilities for all emergency procedures referenced in subrule (1) of this rule.

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Bureau Recommendation
Upon receipt of an acceptable corrective action plan, I recommend the no change in the status of the license.

Approved By:			
<i>Y. S. Shafiqi</i>		10/24/23	
Bagvati Yedur			
Licensing Consultant	Date		