



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

February 1, 2021

Shannon Daugherty  
 Choice Schools Associates  
 975 Three Mile Rd NW  
 Grand Rapids, MI 49544

RE: License #: DC630319852  
 Bradford Academy  
 24218 Garner St.  
 Southfield, MI 48033

Dear Ms. Daugherty:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on January 21, 2021, I did not find any rule or law violations. You will receive your regular license in the mail.

<b>During calendar year 2020:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Thanh C. Biehl". The signature is written in a cursive style with a large initial 'T' and 'B'.

Thanh Biehl, Licensing Consultant  
Bureau of Community and Health Systems/ Child Care Licensing  
4th Floor, Suite 4B  
51111 Woodward Avenue  
Pontiac, MI 48342  
(734) 417-8580

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC630319852

**Licensee Name:** Choice Schools Associates

**Licensee Address:** Suite 206  
975 Three Mile Rd NW  
Grand Rapids, MI 49544

**Licensee Telephone #:** (616) 785-8440

**Licensee/Designee:** Shannon Daugherty, Designee

**Name of Facility:** Bradford Academy

**Facility Address:** 24218 Garner St.  
Southfield, MI 48033

**Facility Telephone #:** (248) 351-0000

**Original Issuance Date:** 08/30/2012

**Capacity:** 150

**Age Range:** Ages 3 years 0 months Thru 5 years

**Program Components:** GSRP  
PRESCHOOL  
FOOD SERVICE

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 01/21/2021  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 01/06/2021  
 Date of Lead Hazard Risk Assessment, if applicable: N/A; Built in 2006  
 Date of Documentation of Playground Compliance, if applicable: 04/01/2016

		No. of Records Reviewed
No. of children enrolled in care	35	10
No. of staff employed	9	9
No. of volunteers	0	0
No. of children present at time of inspection	0	
No. of staff present at time of inspection	2	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	0	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: The Gymnasium, Classroom #153, Classroom #158, Classroom #159, Classroom #167 and Classroom #169.  
 Approved Program Director: Shannon Daugherty  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No.

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes.

**Please note:** Due to COVID 19, the child care program is 100% virtual learning. During the inspection, I completed a safety walk through of the center. No children or programming were observed during the inspection.

Technical Assistance and Consultation were provided for the following:

- *R 400.8161 (5) Emergency Procedures.* A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented. Quarterly means once per three month period.
- *R 400.8110 (3) Applicant; licensee; licensee designee; requirements.* Add PSOR verbiage.
- *R 400.8110 (6) Applicant; licensee; licensee designee; requirements.* The licensee or licensee designee shall maintain accurate daily records detailing arrival times and departure times for each child care staff member, child care aide, and volunteer.
- *R 400.8161 (1) (c) Emergency procedures.* Other natural or man-made disasters.

#### IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



02/01/2021

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Thanh Biehl  
Licensing Consultant

Date