



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

January 25, 2021

Attn: Shannon Daugherty  
Choice Schools Associates  
975 Three Mile Rd NW  
Grand Rapids, MI 49544

RE: License #: DC630319852  
Bradford Academy  
24218 Garner St.  
Southfield, MI 48033

Dear Ms. Daugherty:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink that reads "Thanh C. Biehl".

Thanh Biehl, Licensing Consultant  
Bureau of Community and Health Systems/ Child Care Licensing  
4th Floor, Suite 4B  
51111 Woodward Avenue  
Pontiac, MI 48342  
(734) 417-8580

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC630319852
<b>Licensee Name:</b>	Choice Schools Associates
<b>Licensee Address:</b>	Suite 206 975 Three Mile Rd NW Grand Rapids, MI 49544
<b>Licensee Telephone #:</b>	(616) 785-8440
<b>Administrator/Licensee Designee:</b>	Shannon Daugherty, Designee
<b>Name of Facility:</b>	Bradford Academy
<b>Facility Address:</b>	24218 Garner St. Southfield, MI 48033
<b>Facility Telephone #:</b>	(248) 351-0000
<b>Capacity:</b>	115
<b>Program Type:</b>	CHILD CARE CENTER

## II. Purpose of Addendum

On January 21, 2021, licensee designee, Ms. Shannon Daugherty, submitted a modification request form to:

- Change the approved space for the children in care,
- Re-measure the approved space,
- Change the age from 4 years through 12 years to 3 years through 5 years old, and
- Change the hours of operation from 6:30 A.M.- 6:00 P.M., Monday through Friday to 8:30 A.M. – 3:30 P.M., Monday through Thursday.

Please note: Due to the changed of space, the capacity reduced from 150 to 115.

## III. Methodology

04/01/2016 Comment – Playground inspection  
Snider Recreation Inc. BCI, Burke Co. & Mike Burley Enterprise

01/06/2021 Inspection Completed-Fire Safety: A; BCAL 5043 Certification of  
School Building Fire Safety Provisions.

01/21/2021 Contact document received- Modification Request form

01/21/2021 Inspection completed on-site

## IV. Description of Findings and Conclusions

The terms of the original license have been modified on February 13, 2013, March 8, 2013, October 23, 2013, September 5, 2014, April 9, 2015, September 1, 2015, and January 25, 2021.

- February 13, 2013 – Add Classroom 110 and Classroom 112.
- March 8, 2013 – Change days of operation from Monday through Thursday to Monday through Friday.
- October 23, 2013 – Add Classroom 159, Classroom 165, Tutor Room 3, Tutor Room 4, and Tutor Room 5.
- September 5, 2014 – Remove Classroom 159 and add Classroom 153.
- April 9, 2015 – Add Classroom 117 and Classroom 200.

- September 1, 2015 – Remove the before and after school care.
- January 25, 2021 – (1) Change the approved space for the children in care, (2) Re-measure the approved space, (3) Change the age from 4 years through 12 years to 3 years through 5 years old, (4) Change the hours of operation from 6:30 A.M.- 6:00 P.M., Monday through Friday to 8:30 A.M. – 3:30 P.M., Monday through Thursday and (5) Reduce the capacity from 150 to 115.

The child care program is located in the Bradford Academy school building. The school-based program provides a Great Start Readiness Program (GSRP). The program operates 8:30 A.M. – 3:30 P.M., Monday through Thursday for children ages 3 years through 5 years old.

The child care program does not offer transportation nor does it have any swimming components.

The center provides meals catered by Variety.

On January 21, 2021, Ms. Daugherty submitted a modification request form to: (1) Change the approved space for child care children, (2) Re-measure the approved space, (3) Change the age from 4 years through 12 years to 3 years through 5 years old, (4) Change the hours of operation from 6:30 A.M.- 6:00 P.M., Monday through Friday to 8:30 A.M. – 3:30 P.M., Monday through Thursday and (5) Reduce the capacity from 150 to 115.

The approved space is as follows:

- **Classroom 153** was measured at  $26.916 \times 30.0 = 807.48$  sq. ft. At 35 sq. ft. per child, the capacity of this room is 23 children.
- **Classroom 158** was measured at  $26.916 \times 30.0 = 807.48$  sq. ft. At 35 sq. ft. per child, the capacity of this room is 23 children.
- **Classroom 159** was measured at  $26.916 \times 30.0 = 807.48$  sq. ft. At 35 sq. ft. per child, the capacity of this room is 23 children.
- **Classroom 167** was measured at  $26.916 \times 30.0 = 807.48$  sq. ft. At 35 sq. ft. per child, the capacity of this room is 23 children.
- **Classroom 169** was measured at  $26.916 \times 30.0 = 807.48$  sq. ft. At 35 sq. ft. per child, the capacity of this room is 23 children.
- **Gymnasium** was previously measured at  $90.0 \times 66.0 = 5940$  sq. ft. At 35 sq. ft. per child, the capacity of this room is 170 children. *The square footage will not affect the capacity of the license.*

**The capacity of the center at any one time cannot exceed 115 children.**

The center has a total of 9 toilets, 2 urinals and 11 hand washing sinks for the children to use during child care hours:

- In Classroom 153, there is one hand washing sink.
- In Classroom 158, there is one hand washing sink. There is a connected bathroom with one toilet.
- In Classroom 159, there is one hand washing sink. There is a connected bathroom with one toilet.
- In Classroom 167, there is one hand washing sink.
- In Classroom 169, there is one hand washing sink. There is a connected bathroom with one toilet.
- In the hallway, there are girl's and boy's bathrooms. In the girl's bathroom, there are 3 hand washing sinks and 4 toilets. In the boy's bathroom, there are 3 hand washing sinks, 2 urinals and 2 toilets.

The playground is located in the courtyard of the school building. It is completely surrounded by the building. There is a composite structure manufactured by Snider Recreation Inc. BCI, Burke Co. & Mike Burley Enterprise on 04/01/2016. The play structure is approved for children ages 2 through 5 years old. A playground inspection reported was completed Victoria Crawford, CPSI, NPSI 19458-0315 and Mitch Burley, NPSI 18284-0514.

The child care center has city water and sewage. There is no cooking on-site; the meals are catered and brought to the center. Therefore, an environmental inspection is not required.

A lead hazard risk assessment is not required. The building was built in 2006.

A BCAL 5043 Certification of School Building Fire Safety Provisions form was completed on 01/06/2021.

**V. Recommendation**

I recommend approving the:

- Change of space for the children in care,
- Change of age from 4 years through 12 years to 3 years through 5 years old,
- Change of hours of operation from 6:30 A.M.- 6:00 P.M., Monday through Friday to 8:30 A.M. – 3:30 P.M., Monday through Thursday and
- Change of capacity from 150 to 115.



01/25/2021

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Thanh Biehl  
Licensing Consultant

Date