



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 9, 2022

Cathrine Broessel
KCE Champions LLC
17050 Dorset Ave.
Southfield, MI 48075

RE: License #: **DC630314769**
PACE Academy
23777 Southfield Road
Southfield, MI 48075

Dear Ms. Broessel:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 04/14/2022, I found 4 violations listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8131 (3) Professional development requirements.

R 400.8131 (12) Professional development requirements.

R 400.8143 (1) Children's records.

R 400.8143 (8) (a), (b), and (c) Children's records.

Due to the violations, you must send us a corrective action plan by 05/29/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Alicia Wiggins, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (248) 369-7892

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC630314769
Licensee Name:	KCE Champions LLC
Licensee Address:	650 NE Holladay Suite 1400 Portland, OR 97232
Licensee Telephone #:	(248) 552-1509
Licensee/Designee:	Cathrine Broessel, Designee
Name of Facility:	PACE Academy
Facility Address:	23777 Southfield Road Southfield, MI 48075
Facility Telephone #:	(248) 552-1509
Original Issuance Date:	09/19/2011
Capacity:	150
Age Range:	Ages 4 years 9 months Thru 12 years
Program Components:	SCHOOL AGE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/14/2022
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 05/06/2022 BCAL 5043 Cert. of School Building
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

	No. of Records Reviewed	
No. of children enrolled in care	50	10
No. of staff employed	3	3
No. of volunteers	0	0
No. of children present at time of inspection	0	
No. of staff present at time of inspection	1	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	0	

Persons Interviewed: Licensee/Licensee Designee
 Program Director
 Caregiving staff

Approved Child Use Space: Rooms 130-134, Room 141, Room 150, Room 153, Rooms 224-227, Room 236, the cafeteria, the gymnasium, the library and the art room.
 Approved Program Director: Bethel Tibebu-Tucker
 Approved Central Administrator: Catherine Broessel
 Approved Variances: On 09/02/2011, a variance for a lead risk assessment was approved for R400.5940 (8) because the building is considered safe for the children who attend school there all day and thus safe for them when they are attending the child care program.
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

There were no children present during the on-site inspection as the school was attending classes virtually due to a COVID-19 outbreak.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8131 Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

One of the three child care staff members was not trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect before caring for children.

Child care staff member (R.G.) was hired in February 2022 and he has not completed prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect training.

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

One of the three child care staff members (B.T.) did not complete the 2020 Refresher training.

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Ten of the ten children's information cards reviewed were missing information including date of admission, allergies, special needs, special instructions information, parent's employer and employment phone number, physician's name and physician's phone number, and the parent's permission for the child care center to secure emergency medical treatment for their child while in care.

R 400.8143

Children's records.

(8) Upon enrollment and annually thereafter, a center shall obtain and keep on file at the center a signed statement from a school-age child's parent confirming all of the following:

(a) The child is in good health with activity restrictions noted.

(b) The child's immunizations are up-to-date.

(c) The immunization record or appropriate waiver is on file with the child's school.

Ten of the ten children's records reviewed did not contain a signed statement from a school-age child's parent confirming the following:

(a) The child is in good health with activity restrictions noted.

(b) The child's immunizations are up-to-date.

(c) The immunization record or appropriate waiver is on file with the child's school.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



May 9, 2022

Alicia Wiggins
Licensing Consultant

Date