



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

July 3, 2023

Cathrine Broessel
 KCE Champions LLC
 17050 Dorset Ave.
 Southfield, MI 48075

RE: License #: DC630314769
PACE Academy
23777 Southfield Road
Southfield, MI 48075

Dear Mrs. Broessel:

This letter is to advise you that the 06/30/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143 (1) Children's records	Six of the ten children's records reviewed, contained children's information cards that were missing information including employer's name and phone number, physician's phone number and allergies, special needs and/or special Instructions.	The program director will audit child files, including drop-in families, during the enrollment process. The program director will verify information weekly as part of the director's welcoming of new families.	06/26/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script, appearing to read "Alicia Wiggins". The signature is written in black ink on a white background.

Alicia Wiggins, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 369-7892