



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 18, 2023

Cathrine Broessel
KCE Champions LLC
17050 Dorset Ave.
Southfield, MI 48075

RE: License #: DC630308488
Birney Middle School
27225 Evergreen Road
Southfield, MI 48076

Dear Mrs. Broessel:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 06/29/2023, I found 2 violations listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8161 (5) Emergency procedures
R 400.8161 (6) Emergency procedures

Due to the violations, you must send us a corrective action plan by 08/07/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Alicia Wiggins, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 369-7892

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC630308488
Licensee Name:	KCE Champions LLC
Licensee Address:	650 NE Holladay Suite 1400 Portland, OR 97232
Licensee Telephone #:	(248) 885-3981
Licensee/Designee:	Cathrine Broessel, Designee
Name of Facility:	Birney Middle School
Facility Address:	27225 Evergreen Road Southfield, MI 48076
Facility Telephone #:	(248) 839-9828
Original Issuance Date:	09/13/2010
Capacity:	100
Age Range:	Ages 4 years 9 months Thru 12 years
Program Components:	SCHOOL AGE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 06/29/2023
Date of Environmental Health Inspection: N/A
Date of Fire Safety Inspection: 07/18/2023-CCL 5043 Cert. of School Building
Date of Lead Hazard Risk Assessment, if applicable: 09/21/2018
Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	160	10
No. of staff employed	14	7
No. of volunteers	0	0
No. of children present at time of inspection	71	
No. of staff present at time of inspection	6	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	71	
Persons Interviewed:	Licensee/Licensee Designee	☒
	Program Director	☒
	Caregiving staff	☒

Approved Child Use Space: E 102, E 104, Room 106, North Cafeteria, and Gym
Approved Program Director: Joshua Walker
Approved Central Administrator: Cathrine Broessel
Approved Variances: None
Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the on-site inspection, I observed children in care engaged in a variety of developmentally appropriate activities, including playing board games, singing, and playing soccer. I also observed children eating snack, making an art project, toileting, and hand washing. The child care staff members' interactions with the children were positive and nurturing. They were attentive to the children's needs.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8161 Emergency procedures.

(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

There were no fire drills documented in 2021.

REPEAT VIOLATION ESTABLISHED

LSR Report dated 04/08/2019

Corrective Action Plan dated 02/19/2019

R 400.8161 Emergency procedures.

(6) A tornado drill program, consisting of at least 2 tornado drills between the months of March through November, must be established and implemented.

There were no documented tornado drills completed, consisting of at least two tornado drills between the months of March through November in 2021.

REPEAT VIOLATION ESTABLISHED

LSR Report dated 04/08/2019

Corrective Action Plan dated 02/19/2019

Technical Assistance and Consultation were provided for the following:

- Post notice of comprehensive background check on its employees and unsupervised volunteers
- Connection/disconnection process for child care staff members in the CCBC system.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



July 18, 2023

Alicia Wiggins
Licensing Consultant

Date