



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

DR BEVERLY WALKER
GRIFFEA
DIRECTOR

07/23/2024

Melissa King-Clark
Birney Middle School
27225 Evergreen Road
Southfield, MI 48076

License Number: DC630308488

Dear Ms. King-Clark,

This letter is to advise you that the 07/21/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143(1)	Five of the ten children's information cards reviewed were missing information including date of admission, allergies, special needs, special instructions information, parent's employer's name and employer's phone number, and physician's phone number.	Child records will be reviewed by the Site Director monthly using the child file check list. This will be monitored monthly by the licensee designee beginning 06/04/2024. As of 06/04/2024, all children's records were complete and correct.	06/04/2024
R 400.8143(8)	One of the ten children's records did not contain a signed statement from a school-age child's parent confirming the following: (a) The child is in good health with activity restrictions noted. (b) The child's	Child records will be reviewed by the Site Director monthly using the child file check list. This will be monitored monthly by the licensee designee beginning 06/04/2024.	06/04/2024

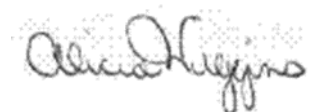
	immunizations are up-to-date. (c) The immunization record or appropriate waiver is on file with the child's school.		
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Alicia Wiggins at (248) 369-7892 or wigginsa@michigan.gov. In the event that Alicia Wiggins is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at (517) 284-9730.

Sincerely,



Alicia Wiggins, Licensing Consultant