



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

July 28, 2023

Tanya Zoro  
Childtime Childcare, Inc.  
21333 Haggerty Road  
Suite 100  
Novi, MI 48375

RE: License #: DC630294576  
**Childtime Learning Center #0638**  
**27900 Evergreen**  
**Lathrup Village, MI 48076**

Dear Ms. Zoro:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 06/02/2023 and 07/27/2023, I found 29 violations listed below and explained in the attached report: listed below and explained in the attached report:

- R 400.8112 (1) (c) Comprehensive background check; fingerprinting
- R 400.8113 (9) Program director qualifications; responsibilities
- R 400.8122 (5) Lead caregiver; qualifications; responsibilities
- R 400.8125 (5) (a), (b), (c) Staff; volunteer; requirements
- R 400.8128 Staff; volunteer; tuberculosis
- R 400.8131 (2) Professional development requirements
- R 400.8131 (3) Professional development requirements
- R 400.8131 (4) Professional development requirements
- R 400.8131 (5) (a) Professional development requirements
- R 400.8131 (5) (b) Professional development requirements
- R 400.8131 (5) (c) Professional development requirements
- R 400.8131 (5) (d) Professional development requirements
- R 400.8131 (5) (e) Professional development requirements
- R 400.8131 (5) (g) Professional development requirements
- R 400.8131 (6) (a), (b), (c), (d), (e), (f), (g), (h) Professional development requirements

- R 400.8131 (10) Professional development requirements
- R 400.8143 (1) Children's records
- R 400.8143 (2) Children's records
- R 400.8143 (6) (a) Children's records
- R 400.8143 (6) (c) Children's records
- R 400.8143 (7) (a) Children's records
- R 400.8152 (4) Medication; administrative procedures
- R 400.8161 (5) Emergency procedures
- R 400.8161 (6) Emergency procedures
- R 400.8161 (8) Emergency procedures
- R 400.8170 (13) Outdoor play area
- R 400.8335 (8) (a) Food services and nutrition; provided by center
- R 400.8380 (4) Maintenance of premises
- R 400.8380 (7) Maintenance of premises

Due to the violations, you must send us a corrective action plan by 08/17/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Alicia Wiggins". The signature is written in a cursive style with a large initial "A" and a long, sweeping underline.

Alicia Wiggins, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30837  
Lansing, MI 48909  
(248) 369-7892

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC630294576

**Licensee Name:** Childtime Childcare, Inc.

**Licensee Address:** 21333 Haggerty Road  
Suite 100  
Novi, MI 48375

**Licensee Telephone #:** (248) 697-9106

**Licensee/Designee:** Tanya Zoro, Designee

**Name of Facility:** Childtime Learning Center #0638

**Facility Address:** 27900 Evergreen  
Lathrup Village, MI 48076

**Facility Telephone #:** (248) 569-6789

**Original Issuance Date:** 12/03/2008

**Capacity:** 104

**Age Range:** Ages Birth Thru 12 years

**Program Components:** TRANSPORTATION  
SWIMMING  
INFANT/TODDLER  
FOOD SERVICE  
BEFORE/AFTER SCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 06/02/2023 and 07/27/2023  
 Date of Environmental Health Inspection: 05/31/2023  
 Date of Fire Safety Inspection: 04/26/2021  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: 05/04/2015

		No. of Records Reviewed
No. of children enrolled in care	91	10
No. of staff employed	17	5
No. of volunteers	0	0
No. of children present at time of inspection	76	
No. of staff present at time of inspection	16	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	76	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Infant Room 1, Infant Room 2, Toddler Room, Two's, Early  
 Preschool, Preschool Room, and Pre-K Room  
 Approved Program Director:  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the on-site inspection, I observed children in care engaged in a variety of developmentally appropriate activities, including outdoor play. I also observed hand washing, toileting, diapering, meal service, and nap time. The child care staff member's interactions with the children were positive and nurturing. They were attentive to the children's needs.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8112                    Comprehensive background check; fingerprinting.**

(1) Pursuant to section 5n of the act, MCL 722.115n, before an individual has unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:

(c) A child care staff member.

During the on-site inspection on 06/02/2023, the current proposed program director, India Edwards, was a child care staff member. She had not been determined eligible at the time of the on-site renewal inspection. She was determined eligible and connected to the center's Child Care Background Check (CCBC) system on 06/07/2023.

**R 400.8113                    Program director qualifications; responsibilities.**

(9) All program directors shall have at least 2 semester hours or 3.0 CEUs in child care administration or have an administrative credential approved by the department. These semester hours may satisfy a portion of the requirements of subrules (7) and (8) of this rule. The program director may also use 30 hours of administrative training from MiRegistry to meet these requirements.

Ms. Edwards does not have at least 2 semester hours or 3.0 CEUs in child care administration or have an administrative credential approved by the department.

**R 400.8122                    Lead caregiver; qualifications; responsibilities.**

(5) Lead caregivers shall meet 1 of the following qualifications shown in Table 3:

<b>TABLE 3</b>			
<b>Lead Caregiver Qualifications</b>			
	<b>Education</b>	<b>Coursework in Early Childhood Education, Child Development, or a Child-Related Field</b>	<b>Hours of Experience</b>
<b>(a)</b>	<b>Bachelor's degree or higher in early childhood education, child development, or a child-related field</b>		
<b>(b)</b>	<b>Montessori credential with</b>		<b>480 hours</b>
<b>(c)</b>	<b>Associate's degree or higher in early childhood education or child development</b>		
<b>(d)</b>	<b>Valid child development associate credential with →</b>		<b>480 hours</b>
<b>(e)</b>	<b>High school diploma or GED with →</b>	<b>12 semester hours and →</b>	<b>960 hours</b>
<b>(f)</b>	<b>High school diploma or GED with →</b>	<b>12 semester hours, 18 CEUs, or a combination to equal 180 clock hours with →</b>	<b>1,920 hours</b>
<b>(g)</b>	<b>High school diploma or GED with →</b>	<b>6 semester hours, 9 CEUs, or a combination to equal 90 clock hours with →</b>	<b>3,840 hours</b>

The Toddler Room and Two's Room do not have assigned qualified lead caregivers.

**REPEAT VIOLATION ESTABLISHED**

**LSR Report dated 07/22/2021**

**Corrective Action Plan dated 08/11/2021**

**R 400.8125**

**Staff; volunteer; requirements.**

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

Four of the five child care staff members' records reviewed did not have a written statement that was signed and dated by the staff at the time of hiring indicating the information specified in the rule.

- Child care staff member R.W. was hired on signed the statement on 03/13/2023 and she signed the written statement on 06/06/2023.
- Child care staff member B.L. was hired on 05/01/2023 and she signed the written statement on 06/05/2023.
- Child care staff member D.J. was hired on 06/28/2022 and she signed the written statement on 06/06/2023.
- Child care staff member M.A. was hired on 03/20/2023 and she signed the written statement on 06/05/2023.

**R 400.8128            Staff; volunteer; tuberculosis.**

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

One of the five child care staff members' records reviewed did not contain verification of TB status within 1 year before employment.

Child care staff member B.L. was hired on 05/01/2023 and there was no TB test result for her.

**REPEAT VIOLATION ESTABLISHED**  
**LSR Report dated 07/22/2021**  
**Corrective Action Plan dated 08/11/2021**

**R 400.8131            Professional development requirements.**

(2) Child care staff members shall have training that includes information about prevention of sudden infant death syndrome and use of safe sleep practices before caring for infants and toddlers.

Four of the five child care staff members were required to complete training that includes information about prevention of sudden infant death syndrome and use of safe sleep practices before caring for infants and toddlers. Four of the four child care staff members did not complete the training before caring for infants and toddlers.

- Child care staff member R.W. was hired on 03/13/2023, child care staff member D.J. was hired on 06/28/2022, and child care staff member M.A. was hired on 03/20/2023. They have not completed the training.
- Child care staff member P.S. was hired on 10/21/2014 and she completed the training on 05/30/2021.

**REPEAT VIOLATION ESTABLISHED**  
**LSR Report dated 07/22/2021**  
**Corrective Action Plan dated 08/11/2021**

**R 400.8131 Professional development requirements.**

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

Five of the five child care staff members were not trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect before caring for children.

- Child care staff member R.W. was hired on 03/13/2023 and she has not completed the training.
- Child care staff member D.J. was hired on 06/28/2022 and she completed the training on 07/01/2022.
- Child care staff member B.L. was hired on 05/01/2023 and she has not completed the training.
- Child care staff member M.A. was hired on 03/20/2023 and she has not completed the training.
- Child care staff member P.S. was hired on 10/21/2014 and she completed the training on 05/25/2021.

**R 400.8131 Professional development requirements.**

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

Five of the five child care staff members did not complete prevention and control of infectious disease training, including immunizations, before unsupervised contact with children.

- Child care staff member R.W. was hired on 03/13/2023 and she has not completed the training.
- Child care staff member D.J. was hired on 06/28/2022 and she completed the training on 07/01/2022.
- Child care staff member B.L. was hired on 05/01/2023 and she has not completed the training.
- Child care staff member M.A. was hired on 03/20/2023 and she has not completed the training.
- Child care staff member P.S. was hired on 10/21/2014 and she completed the training on 05/25/2021.

**R 400.8131**

**Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.

Five of the five child care staff members did not complete administration of medication training within 90 days of being hired.

- Child care staff member R.W. was hired on 03/13/2023 and she has not completed the training.
- Child care staff member D.J. was hired on 06/28/2022 and she completed the training on 07/01/2022.
- Child care staff member B.L. was hired on 05/01/2023 and she has not completed the training.
- Child care staff member M.A. was hired on 03/20/2023 and she has not completed the training.
- Child care staff member P.S. was hired on 10/21/2014 and she completed the training on 05/25/2021.

**REPEAT VIOLATION ESTABLISHED**

**LSR Report dated 07/11/2022**

**Corrective Action Plan dated 07/27/2022**

**REPEAT VIOLATION ESTABLISHED**

**LSR Report dated 07/22/2021**

**Corrective Action Plan dated 08/11/2021**

**R 400.8131**

**Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(b) Prevention of and response to emergencies due to food and allergic reactions.

Five of the five child care staff members did not complete prevention of and response to emergencies due to food and allergic reactions training within 90 days of being hired.

- Child care staff member R.W. was hired on 03/13/2023 and she has not completed the training.
- Child care staff member D.J. was hired on 06/28/2022 and she completed the training on 07/01/2022.
- Child care staff member B.L. was hired on 05/01/2023 and she has not completed the training.
- Child care staff member M.A. was hired on 03/20/2023 and she has not completed the training.
- Child care staff member P.S. was hired on 10/21/2014 and she completed the training on 05/25/2021.

**REPEAT VIOLATION ESTABLISHED**

**LSR Report dated 07/11/2022**  
**Corrective Action Plan dated 07/27/2022**

**REPEAT VIOLATION ESTABLISHED**  
**LSR Report dated 07/22/2021**  
**Corrective Action Plan dated 08/11/2021**

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:  
(c) Building and physical premises safety.

Five of the five child care staff members did not complete building and physical premises safety training within 90 days of being hired.

- Child care staff member R.W. was hired on 03/13/2023 and she has not completed the training.
- Child care staff member D.J. was hired on 06/28/2022 and she completed the training on 07/01/2022.
- Child care staff member B.L. was hired on 05/01/2023 and she has not completed the training.
- Child care staff member M.A. was hired on 03/20/2023 and she has not completed the training.
- Child care staff member P.S. was hired on 10/21/2014 and she completed the training on 05/25/2021.

**REPEAT VIOLATION ESTABLISHED**  
**LSR Report dated 07/11/2022**  
**Corrective Action Plan dated 07/27/2022**

**REPEAT VIOLATION ESTABLISHED**  
**LSR Report dated 07/22/2021**  
**Corrective Action Plan dated 08/11/2021**

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:  
(d) Emergency preparedness and response planning.

Five of the five child care staff members did not complete emergency preparedness and response planning training within 90 days of being hired.

- Child care staff member R.W. was hired on 03/13/2023 and she has not completed the training.
- Child care staff member D.J. was hired on 06/28/2022 and she completed the training on 07/01/2022.
- Child care staff member B.L. was hired on 05/01/2023 and she has not completed the training.
- Child care staff member M.A. was hired on 03/20/2023 and she has not completed the training.
- Child care staff member P.S. was hired on 10/21/2014 and she completed the training on 05/25/2021.

**REPEAT VIOLATION ESTABLISHED**

**LSR Report dated 07/11/2022**

**Corrective Action Plan dated 07/27/2022**

**REPEAT VIOLATION ESTABLISHED**

**LSR Report dated 07/22/2021**

**Corrective Action Plan dated 08/11/2021**

**R 400.8131**

**Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.

Five of the five child care staff members did not complete handling and storage of hazardous materials and appropriate disposal of bio contaminants training within 90 days of being hired.

- Child care staff member R.W. was hired on 03/13/2023 and she has not completed the training.
- Child care staff member D.J. was hired on 06/28/2022 and she completed the training on 07/01/2022.
- Child care staff member B.L. was hired on 05/01/2023 and she has not completed the training.
- Child care staff member M.A. was hired on 03/20/2023 and she has not completed the training.
- Child care staff member P.S. was hired on 10/21/2014 and she completed the training on 05/25/2021.

**REPEAT VIOLATION ESTABLISHED**

**LSR Report dated 07/11/2022**  
**Corrective Action Plan dated 07/27/2022**

**REPEAT VIOLATION ESTABLISHED**  
**LSR Report dated 07/22/2021**  
**Corrective Action Plan dated 08/11/2021**

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:  
(g) Child development.

Five of the five child care staff members did not complete child development training within 90 days of being hired.

- Child care staff member R.W. was hired on 03/13/2023 and she has not completed the training.
- Child care staff member D.J. was hired on 06/28/2022 and she completed the training on 07/01/2022.
- Child care staff member B.L. was hired on 05/01/2023 and she has not completed the training.
- Child care staff member M.A. was hired on 03/20/2023 and she has not completed the training.
- Child care staff member P.S. was hired on 10/21/2014 and she completed the training on 05/25/2021.

**REPEAT VIOLATION ESTABLISHED**  
**LSR Report dated 07/11/2022**  
**Corrective Action Plan dated 07/27/2022**

**REPEAT VIOLATION ESTABLISHED**  
**LSR Report dated 07/22/2021**  
**Corrective Action Plan dated 08/11/2021**

**R 400.8131 Professional development requirements.**

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:  
(a) Child development and learning.  
(b) Health, safety, and nutrition.  
(c) Family and community collaboration.

- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

One of the five child care staff members was required to complete 16 clock hours of annual professional development.

Child care staff member P.S. completed 2.25 hours in 2022 and 11.5 hours in 2021.

**REPEAT VIOLATION ESTABLISHED**  
**LSR Report dated 07/22/2021**  
**Corrective Action Plan dated 08/11/2021**

**R 400.8131 Professional development requirements.**

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

One of the five child care staff members was required to be trained or certified in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired.

Child care staff member M.A. was hired on 03/20/2023 and she has not completed the training.

**R 400.8143 Children's records.**

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Seven of the ten child information cards reviewed were missing information including date of admission, parent's employer's name and phone number, physician's name and phone number, allergies, special needs, special instructions

information and emergency contact phone numbers.

**REPEAT VIOLATION ESTABLISHED**  
**LSR Report dated 07/22/2021**  
**Corrective Action Plan dated 08/11/2021**

**R 400.8143 Children's records.**

(2) Child information cards must be reviewed and updated by parents at least annually and when the center becomes aware of changes.

Four of the ten child information cards were required to be reviewed and updated by parents at least annually. Four of the four child information cards were not reviewed and updated by parents at least annually.

- One child information card was initially signed on 04/16/2022. It was reviewed and updated by the parent on 06/08/2023.
- One child information card was initially signed on 05/10/2022. It was reviewed and updated by the parent on 06/07/2023.
- One child information card was last signed on 01/07/2021. It was reviewed and updated by the parent on 06/07/2023.
- One child information card was initially signed on 01/03/2022. It was reviewed and updated by the parent on 06/07/2023.

**R 400.8143 Children's records.**

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:

(a) For an infant, within the preceding 3 months.

Two of the ten children's records reviewed were infants. One of the two infant's records reviewed did not have a physical evaluation within 30 days of the child's initial attendance that noted if there are any restrictions.

**R 400.8143 Children's records.**

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The

physical evaluation must be performed within 1 of the following time limits:

(c) For preschoolers, within the preceding 12 months.

Five of the ten children's records reviewed were preschoolers. Two of the five preschool children's records reviewed did not have a physical evaluation within 30 days of the child's initial attendance that noted if there are any restrictions.

- One child's admission date was 08/15/2022 and the physical evaluation was completed on 09/21/2022.
- One child's admission date was 03/07/2022 and there was no physical evaluation completed.

**R 400.8143 Children's records.**

(7) Physical evaluations must be updated as follows:

(a) Yearly for infants and toddlers.

One of the ten children's records reviewed required an updated physical evaluation.

The child's admission date was 07/13/2020 and the last physical evaluation was completed on 07/13/2020.

**R 400.8152 Medication; administrative procedures.**

(4) Prescription medication must have the pharmacy label indicating the physician's name, child's first and last name, instructions, name and strength of the medication, and must be given according to those instructions.

In the Toddler Room, one child's albuterol was not in its original container with the pharmacy label indicating the physician's name, child's first and last name, instructions, name and strength of the medication.

**R 400.8161 Emergency procedures.**

(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

There were no documented fire drills being completed, consisting of at least 1 per quarter, in 2022 and 2021.

**REPEAT VIOLATION ESTABLISHED**  
**LSR Report dated 07/22/2021**  
**Corrective Action Plan dated 08/11/2021**

**R 400.8161            Emergency procedures.**

(6) A tornado drill program, consisting of at least 2 tornado drills between the months of March through November, must be established and implemented.

There were no documented tornado drills, consisting of at least 2 between the months of March through November, in 2022 and 2021.

**REPEAT VIOLATION ESTABLISHED**  
**LSR Report dated 07/22/2021**  
**Corrective Action Plan dated 08/11/2021**

**R 400.8161            Emergency procedures.**

(8) Each child care staff member shall be trained at least twice a year on his or her duties and responsibilities for all emergency procedures referenced in subrule (1) of this rule.

The center did not have verification that each child care staff member was trained at least twice a year in 2022 and 2021 on his or her duties and responsibilities for all emergency procedures referenced in subrule (1) of this rule.

There was one training documented in November 2022.

**REPEAT VIOLATION ESTABLISHED**  
**LSR Report dated 07/22/2021**  
**Corrective Action Plan dated 08/11/2021**

**R 400.8170            Outdoor play area.**

(13) All pieces of playground equipment that have an elevated playing or climbing surface, regardless of the height of the playing or climbing surface, must be surrounded by a shock absorbing surface and meet the guidelines defined by the Consumer Product Safety Commission (CPSC) Handbook for Public Playground Safety, which is available at no cost at [www.cpsc.gov](http://www.cpsc.gov). This handbook is also available for inspection, and distribution at no cost, at the Michigan Department of Licensing and Regulatory Affairs, Bureau of Community and Health Systems, Child Care Division, 611 West Ottawa Street, Lansing, MI 48933. The shock absorbing surface material may be either unitary or the loose-fill type. An exception to this subrule is provided for natural playgrounds.

I observed an insufficient amount of shock absorbing under the slide located in the toddler playground.

**R 400.8335 Food services and nutrition; provided by center.**

- (8) All of the following apply to milk:
  - (a) Containers must be labeled with the date opened.

In the Two's Room, I observed two gallons of milk were not labeled with the date opened. One gallon of milk did not have a cap on it and the other gallon of milk had plastic saran wrap placed inside of it to cover the top.

**REPEAT VIOLATION ESTABLISHED  
LSR Report dated 07/11/2022  
Corrective Action Plan dated 07/27/2022**

**R 400.8380 Maintenance of premises.**

- (4) Floors, interior walls, and ceilings must be kept in sound condition, good repair, and maintained in a clean condition.

I observed grime on the bathroom floor that is shared by the Early Preschool Room and Pre-K Room.

I observed dirt stains on the walls in the Early Preschool Room.

**R 400.8380 Maintenance of premises.**

- (7) Light fixtures, vent covers, wall-mounted fans, and similar equipment attached to walls and ceilings must be easily cleanable and maintained in good repair.

I observed dusty ceiling vents in the Early Preschool Room.

**Technical Assistance and Consultation were provided for the following:**

- Label infant bottles and water bottles with the children's first and last name.
- Specific brand name of diaper rash cream and sunscreen listed on permission form.
- One permission form per medication.

#### IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



July 28, 2023

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Alicia Wiggins  
Licensing Consultant

Date