



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 3, 2022

Kellie McDonald  
Alpha Schools, Inc.  
935 E. Silverbell  
Lake Orion, MI 48360

RE: License #: DC630285568

**The Goddard School**  
**935 E. Silverbell**  
**Lake Orion, MI 48360**

Dear Ms. McDonald:

This letter is to advise you that the 03/01/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8122(5) Lead caregiver; qualifications; responsibilities.	Out of the 7 lead caregiver records reviewed, one of the lead caregivers did not qualify to be a lead caregiver. This lead caregiver is currently enrolled in classes for the same.	The lead caregiver is currently completing her CDA. The assistant director Ms. Kruger will take over as the lead caregiver temporarily.	3/1/22
R 400.8131(12) Professional development.	Out of the 7 staff records reviewed 4 staff members did not complete the new health and safety update document published on MiRegistry for 2021.	Moving forward all the staff members will take the health and safety update every March. Staff members have been registered to take the update training for 2022.	3/21/22

R 400.8146(1)(l) Information provided to parents.	The center did not provide a written information packet to the parents of 3 school age children that includes the notice of the availability of the center's licensing notebook.	The summer camp forms have been updated to include the statement for 2022.	3/1/22
R 400.8146(2) Information provided to parents.	The center did not have written documentation for 3 school age children that the parents received the written information packet.	The summer camp forms have been updated to include the parent handbook acknowledgement for 2022.	3/1/22

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Bagvati Yedur, Licensing Consultant  
 Bureau of Community and Health Systems  
 611 W. Ottawa Street  
 P.O. Box 30664  
 Lansing, MI 48909  
 (248) 736-1869