



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 15, 2023

Stephanie Mendenhall
Oakland Christian School
3075 Shimmons Rd.
Auburn Hills, MI 48326

RE: License #: DC630281874
Oakland Christian School
3075 Shimmons Rd.
Auburn Hills, MI 48326

Dear Ms. Mendenhall:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 02/07/2023, I found 5 violations listed below and explained in the attached report:

- R 400.8134 (1) Hand washing.
- R 400.8152 (4) Medication; administrative procedures.
- R 400.8161 (2) (f) Emergency procedures.
- R 400.8161 (2) (h) Emergency procedures.
- R 400.8161 (8) Emergency procedures.

Due to the violations, you must send us a corrective action plan by 03/07/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

| During calendar year 2022: | Total |
|---|--------------|
| Number of serious injuries that occurred in facility. | 0 |
| Number of deaths that occurred in the facility. | 0 |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | 0 |

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Alicia Wiggins, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (248) 369-7892

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC630281874

Licensee Name: Oakland Christian School

Licensee Address: 3075 Shimmons Rd.
Auburn Hills, MI 48326

Licensee Telephone #: (248) 373-2705

Licensee/Designee: Stephanie Mendenhall, Designee
Terri Clark, Designee

Name of Facility: Oakland Christian School

Facility Address: 3075 Shimmons Rd.
Auburn Hills, MI 48326

Facility Telephone #: (248) 373-2700

Original Issuance Date: 08/18/2006

Capacity: 100

Age Range: Ages 2 years 6 months Thru 12 years

Program Components: PRESCHOOL
SCHOOL AGE
BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 02/07/2023
 Date of Environmental Health Inspection: 02/13/2023
 Date of Fire Safety Inspection: 12/15/2022 CCL- 5043 Cert. of School Building
 Date of Lead Hazard Risk Assessment, if applicable: 10/10/2014
 Date of Documentation of Playground Compliance, if applicable: 10/13/2009

| | No. of Records Reviewed | |
|---|-------------------------|----|
| No. of children enrolled in care | 55 | 10 |
| No. of staff employed | 6 | 6 |
| No. of volunteers | 0 | 0 |
| No. of children present at time of inspection | 26 | |
| No. of staff present at time of inspection | 5 | |
| No. of volunteers present at time of inspection | 0 | |
| No. of children interviewed/observed | 26 | |

Persons Interviewed: Licensee/Licensee Designee
 Program Director
 Caregiving staff

Approved Child Use Space: Room 223, Room 225, Room 107 (Music Room), Library and Gymnasium
 Approved Program Director: Stephanie Mendenhall
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the on-site inspection, I observed children in care engaged in a variety of developmentally appropriate activities, including playing with playdoh, Legos, making arts and crafts, coloring, and outdoor play. I observed large group time which included music class. I also observed toileting, handwashing, meal service, and nap

time. The child care staff members' interactions with the children were positive and nurturing.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8134 Hand washing.

(1) As used in this rule, "hand washing" means to cleanse the hands with soap and warm running water for at least 20 seconds.

The preschool children used hand sanitizer to wash their hands prior to eating lunch.

R 400.8152 Medication; administrative procedures.

(4) Prescription medication must have the pharmacy label indicating the physician's name, child's first and last name, instructions, name and strength of the medication, and must be given according to those instructions.

One school-aged child's Albuterol was not in its original container with the pharmacy label indicating the physician's name, child's first and last name, instructions, name and strength of the medication.

R 400.8161 Emergency procedures.

(2) The written procedures must include all of the following:
(f) A plan for how each child with special needs will be accommodated during each type of emergency.

The center's written emergency procedures did not include a plan for how each child with special needs will be accommodated during each type of emergency.

R 400.8161 Emergency procedures.

(2) The written procedures must include all of the following:
(h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.

The center's written emergency procedures did not include a plan for how children with chronic medical conditions will be accommodated during each type of emergency.

R 400.8161 Emergency procedures.

(8) Each child care staff member shall be trained at least twice a year on his or her duties and responsibilities for all emergency procedures referenced in subrule (1) of this rule.

The center could not provide verification that each child care staff member was trained at least twice a year in 2022 and 2021 on his or her duties and responsibilities for all emergency procedures referenced in subrule (1) of this rule.

Technical Assistance and Consultation were provided for the following:

- Discussed the sections on the Health Appraisal (MDHHS/BCAL-3305) form that the center must ensure the physician completes.
- Outdoor play equipment needs touch up paint when weather permits.
- Discussed how child care staff members can document their attendance including arrival and departure times.
- Label water bottles with the child's first and last name.
- Discussed the connection/disconnection process for child care staff members in the Child Care Background Check system.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center



February 15, 2023

Alicia Wiggins
Licensing Consultant

Date