



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 15, 2022

Gordon Nickel and Stephanie Mendenhall
Oakland Christian School
3075 Shimmons Rd.
Auburn Hills, MI 48326

RE: License #: DC630281874
Oakland Christian School
3075 Shimmons Rd.
Auburn Hills, MI 48326

Dear Mr. Nickel and Ms. Mendenhall:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 04/13/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the on-site inspection, I reviewed children's records and child care staff members' records. I observed children in care engaged in a variety of developmentally appropriate activities, including drawing, outdoor play, number review, playing with board games, and puzzles. I also observed toileting and handwashing. The child care staff members' interaction with the children was positive and nurturing.

The violations that were found are:

R 400.8125

Staff; volunteer; requirements.

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

One of the five child care staff members' records (C.C.) did not contain a signed and dated written statement indicating all of the following information:

- (a) The individual is aware that abuse and neglect of children is against the law.
- (b) The individual has been informed of the center's policies on child abuse and neglect.
- (c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

One of the ten children's records reviewed was missing a completed child information card or a comparable substitute.

REPEAT VIOLATION ESTABLISHED
LSR Report dated 03/07/2019
Corrective Action Plan dated 03/01/2019

R 400.8143 Children's records.

(2) Child information cards must be reviewed and updated by parents at least annually and when the center becomes aware of changes.

Five of the ten child information cards were not reviewed and updated by parents at least annually. They were last reviewed on 09/23/2011, 11/06/2019, 08/16/2020, 08/17/2020, and 03/09/2021.

Technical Assistance and Consultation were provided for the following:

- R 400.8161 (2) (f) and (h) Emergency procedures. Update emergency plans and crisis management plans to include a plan for how each child with special needs and chronic medical conditions will be accommodated during each type of emergency.

On 04/13/2022, you gave us an acceptable written corrective action plan.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Alicia Wiggins, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (248) 369-7892