



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

April 14, 2022

Gordon Nickel and Stephanie Mendenhall
 Oakland Christian School
 3075 Shimmons Rd.
 Auburn Hills, MI 48326

RE: License #: DC630281874
Oakland Christian School
3075 Shimmons Rd.
Auburn Hills, MI 48326

Dear Mr. Nickel and Ms. Mendenhall:

This letter is to advise you that the 04/13/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125 (5) (a), (b), and (c) Staff; volunteer; requirements.	One of the five child care staff members' records (C.C.) did not contain a signed and dated written statement indicating all of the following information: (a) The individual is aware that abuse and neglect of children is against the law. (b) The individual has been informed of the center's policies on child abuse and neglect. (c) The individual knows that all staff and volunteers are required by law to	Staff will review and sign form the next time she is in the building. Future staff will sign it during orientation.	04/20/2022

	immediately report suspected abuse and neglect to children's protective services.		
R 400.8143 (1) Children's records.	One of the ten children's records reviewed was missing a completed child information card or a comparable substitute.	Parents will be contacted immediately and will provide a child information record before their child returns to the program.	04/14/2022
R 400.8143 (2) Children's records.	Five of the ten child information cards were not reviewed and updated by parents at least annually. They were last reviewed on 09/23/2011, 11/06/2019, 08/16/2020, 08/17/2020, and 03/09/2021.	Staff will send child information cards home for students that need to be reviewed. Future staff will send information cards home each school year.	04/14/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Alicia Wiggins, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (248) 369-7892