



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

June 14, 2023

Tiffany Mellado and Aleesha Hollis  
Avondale School District  
2940 Waukegan  
Auburn Hills, MI 48326

RE: License #: DC630275809  
**Avondale Early Learning Center-Woodland**  
**6465 Livernois**  
**Troy, MI 48098**

Dear Ms. Mellado and Ms. Hollis:

This letter is to advise you that the 06/06/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8128 Staff; volunteer; tuberculosis	One of the nine child care staff members' records reviewed did not contain verification of TB status within 1 year before employment.  There was no TB test result for child care staff member C.T.	Staff C.T. will complete TB testing.  Program Director or Licensee Designee will ensure that the staff's TB testing is completed prior to employment.	06/12/2023  06/06/2023
R 400.8131 (3) Professional development requirements	One of the nine child care staff members was not trained on prevention of	Program Director or Licensee Designee will ensure training is completed prior to employment.	06/06/2023

	<p>shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect before caring for children.</p> <p>Child care staff member K.W. was hired on 08/15/2022, and she completed the training on 09/22/2022.</p>		
R 400.8131 (4) Professional development requirements	<p>One of the nine child care staff members did not complete prevention and control of infectious disease training, including immunizations, before unsupervised contact with children.</p> <p>Child care staff member K.W. was hired on 08/15/2022, and she completed the training on 09/19/2022.</p>	Program Director or Licensee Designee will ensure training is completed prior to employment.	06/06/2023
R 400.8152 (4) Medication; administrative procedures	In Busy Bee (before and after care), one child's epi-pen was not in its original container with the pharmacy label indicating the physician's name, child's first and last name, instructions, name and strength of the medication.	<p>Parent will provide original container with pharmacy label for epi-pen. If parent does not provide original container, the epi-pen will be returned to parent.</p> <p>Busy Bee Coordinator will ensure all medications are properly stored in original container prior to admission date.</p>	06/06/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script, appearing to read "Alicia Wiggins". The signature is written in black ink on a white background.

Alicia Wiggins, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30837  
Lansing, MI 48909  
(248) 369-7892