



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 18, 2022

Tiffany Mellado  
Avondale School District  
2940 Waukegan  
Auburn Hills, MI 48326

RE: License #: DC630275808  
**Avondale Early Learning Center-Auburn  
2900 Waukegan  
Auburn Hills, MI 48326**

Dear Ms. Mellado:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 03/16/2022, I found 13 violations listed below and explained in the attached report:

- R 400.8128 Staff; volunteer; tuberculosis.**
- R 400.8131 (3) Professional development requirements.**
- R 400.8131 (4) Professional development requirements.**
- R 400.8131 (5) (a) Professional development requirements.**
- R 400.8131 (5) (b) Professional development requirements.**
- R 400.8131 (5) (c) Professional development requirements.**
- R 400.8131 (5) (d) Professional development requirements.**
- R 400.8131 (5) (e) Professional development requirements.**
- R 400.8131 (5) (g) Professional development requirements.**

**R 400.8143 (1) Children's records.**

**R 400.8143 (6) (c) Children's records.**

**R 400.8152 (2) Medication; administrative procedures.**

**R 400.8152 (5) Medication; administrative procedures.**

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>1</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Alicia Wiggins, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(248) 369-7892

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC630275808

**Licensee Name:** Avondale School District

**Licensee Address:** 2940 Waukegan  
Auburn Hills, MI 48326

**Licensee Telephone #:** (248) 537-6002

**Licensee/Designee:** Tiffany Mellado, Designee

**Name of Facility:** Avondale Early Learning Center-Auburn

**Facility Address:** 2900 Waukegan  
Auburn Hills, MI 48326

**Facility Telephone #:** (248) 537-6049

**Original Issuance Date:** 08/31/2005

**Capacity:** 235

**Age Range:** Ages 2 years 6 months Thru 12 years

**Program Components:** GSRP  
PRESCHOOL  
SCHOOL AGE  
FOOD SERVICE  
BEFORE/AFTER SCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 03/16/2022  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 02/28/2022 BCAL 5043  
 Cert. of School Building  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: 07/12/2017

		No. of Records Reviewed
No. of children enrolled in care	102	15
No. of staff employed	23	15
No. of volunteers	0	0
No. of children present at time of inspection	95	
No. of staff present at time of inspection	14	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	95	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Rooms A104, A106, A107, A108, A109 and Gym/Cafeteria  
 Approved Program Director: Kendell Kleinhans  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the on-site inspection, I observed children in care engaged in a variety of developmentally appropriate activities, including outdoor play, dramatic play, playing with blocks and Magna-Tiles, and completing an art project. I observed small group time which included counting and recall time. I also observed toileting, handwashing, children eating lunch, and naptime. The child care staff members’ interactions with the children were positive and nurturing.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8128                      Staff; volunteer; tuberculosis.**

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

Five of the fifteen child care staff members did not have verification of TB status within one year of employment.

- Child care staff member (D.C.) was hired on 08/16/2021 and her TB results were dated 10/11/2021.
- Child care staff member (P.K.) was hired on 10/12/2021 and her TB results were dated 02/28/2022.
- Child care staff member (K.S.) was hired on 02/01/2022 and her TB results were dated 02/28/2022.
- Child care staff member (S.H.) was hired on 09/24/2021 and her TB results were dated 10/29/2021.
- Child care staff member (C.B.) was hired on 08/10/2021 and there was no verification of TB status in his record.

**REPEAT VIOLATION ESTABLISHED**  
**LSR dated 03/15/2018**  
**Corrective Action Plan dated 03/15/2018**

**R 400.8131                      Professional development requirements.**

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

Nine of the fifteen child care staff members were not trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect before caring for children.

- Child care staff member (C.H.) was hired on 09/29/2021 and she completed the training on 02/17/2022.
- Child care staff member (D.C.) was hired on 08/16/2021 and she completed the training on 02/18/2022.
- Child care staff member (L.H.) was hired on 10/11/2021 and she completed the training on 10/22/2021.
- Child care staff member (P.K.) was hired on 10/12/2021 and she completed the training on 03/06/2022.
- Child care staff member (K.S.) was hired on 02/01/2022 and she completed the training on 03/01/2022.
- Child care staff member (S.H.) was hired on 09/24/2021 and she completed the training on 11/28/2021.
- Child care staff member (A.H.) was hired on 09/13/2021 and she completed the training on 02/08/2022.
- Child care staff member (C.B.) was hired on 08/10/2021 and he has not completed the training.
- Child care staff member (S.N.) was hired on 01/04/2022 and she has not completed the training.

**R 400.8131**

**Professional development requirements.**

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

Seven of the fifteen child care staff members did not complete prevention and control of infectious disease training, including immunizations before caring for children.

- Child care staff member (C.H.) was hired on 09/29/2021 and she completed the training on 11/05/2021.
- Child care staff member (D.C.) was hired on 08/16/2021 and she completed the training on 09/26/2021.
- Child care staff member (P.K.) was hired on 10/12/2021 and she completed the training on 03/05/2022.
- Child care staff member (C.B.) was hired on 08/10/2021 and he completed the training on 08/13/2021.
- Child care staff member (S.H.) was hired on 09/24/2021 and she completed the training on 09/28/2021.
- Child care staff member (S.N.) was hired on 01/04/2022 and she completed the training on 01/24/2022.
- Child care staff member (A.H.) was hired on 09/13/2021 and she completed the training on 09/14/2021.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.

Three of the fifteen child care staff members did not complete administration of medication training within 90 days of being hired.

- Child care staff member (D.C.) was hired on 08/16/2021 and she completed the training on 02/17/2022.
- Child care staff member (P.K.) was hired on 10/12/2021 and she completed the training on 03/05/2022.
- Child care staff member (C.B.) was hired on 08/10/2021 and he has not completed the training.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(b) Prevention of and response to emergencies due to food and allergic reactions.

Three of the fifteen child care staff members did not complete prevention of and response to emergencies due to food and allergic reactions training within 90 days of being hired.

- Child care staff member (D.C.) was hired on 08/16/2021 and she completed the training on 02/17/2022.
- Child care staff member (P.K.) was hired on 10/12/2021 and she completed the training on 03/05/2022.
- Child care staff member (C.B.) was hired on 08/10/2021 and he has not completed the training.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(c) Building and physical premises safety.

Five of the fifteen child care staff members did not complete building and physical premises safety training within 90 days of being hired.

- Child care staff member (C.H.) was hired on 09/29/2021 and she completed the training on 02/17/2022.
- Child care staff member (D.C.) was hired on 08/16/2021 and she completed the training on 02/18/2022.
- Child care staff member (P.K.) was hired on 10/12/2021 and she completed the training on 03/06/2022.
- Child care staff member (A.H.) was hired on 09/13/2021 and she completed the training on 02/08/2022.
- Child care staff member (C.B.) was hired on 08/10/2021 and he has not completed the training.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(d) Emergency preparedness and response planning.

Five of the fifteen child care staff members did not complete emergency preparedness and response planning training within 90 days of being hired.

- Child care staff member (C.H.) was hired on 09/29/2021 and she completed the training on 02/17/2022.
- Child care staff member (D.C.) was hired on 08/16/2021 and she completed the training on 02/18/2022.
- Child care staff member (P.K.) was hired on 10/12/2021 and she completed the training on 03/06/2022.
- Child care staff member (A.H.) was hired on 09/13/2021 and she completed the training on 02/08/2022.
- Child care staff member (C.B.) was hired on 08/10/2021 and he has not completed the training.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.

Five of the fifteen child care staff members did not complete handling and storage of hazardous materials and appropriate disposal of bio-contaminants training within 90 days of being hired.

- Child care staff member (C.H.) was hired on 09/29/2021 and she completed the training on 02/17/2022.
- Child care staff member (D.C.) was hired on 08/16/2021 and she completed the training on 02/18/2022.
- Child care staff member (P.K.) was hired on 10/12/2021 and she completed the training on 03/06/2022.
- Child care staff member (A.H.) was hired on 09/13/2021 and she completed the training on 02/08/2022.
- Child care staff member (C.B.) was hired on 08/10/2021 and he has not completed the training.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(g) Child development.

Three of the fifteen child care staff members did not complete child development training within 90 days of being hired.

- Child care staff member (D.C.) was hired on 08/16/2021 and she completed the training on 02/17/2022.
- Child care staff member (P.K.) was hired on 10/12/2021 and she completed the training on 03/05/2022.
- Child care staff member (C.B.) was hired on 08/10/2021 and he has not completed the training.

**R 400.8143 Children's records.**

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Eight of the fifteen children's information cards reviewed were missing information including date of admission, allergies, special needs, special instructions information, parent's employment phone number, physician's phone number, and emergency contact name and phone number.

**REPEAT VIOLATION ESTABLISHED**  
**LSR dated 11/06/2020**  
**Corrective Action Plan dated 11/04/2020**

**LSR dated 03/15/2018**  
**Corrective Action Plan dated 03/15/2018**

**R 400.8143 Children's records.**

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:

(c) For preschoolers, within the preceding 12 months.

Four of the fifteen children's records reviewed did not contain a physical evaluation noting the child's restrictions.

**REPEAT VIOLATION ESTABLISHED**

**LSR dated 03/15/2018**  
**Corrective Action Plan dated 03/15/2018**

**R 400.8152 Medication; administrative procedures.**

(2) A child care staff member shall give or apply medication, prescription or nonprescription, only with prior written permission from a parent.

In room A106, there was no written permission from a parent for use of an Epi-Pen.

**R 400.8152 Medication; administrative procedures.**

(5) A child care staff member shall keep all medication out of the reach of children and shall return it to the child's parent or destroy it when the parent determines it is no longer needed or it has expired.

In room A106, one child's Albuterol Sulfate expired in November 2021.

**IV. RECOMMENDATION**

I recommend issuance of a regular license to this child care center.



March 18, 2022

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Alicia Wiggins  
Licensing Consultant

Date