



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 18, 2022

Tiffany Mellado
Avondale School District
2940 Waukegan
Auburn Hills, MI 48326

RE: License #: DC630275808
**Avondale Early Learning Center-Auburn
2900 Waukegan
Auburn Hills, MI 48326**

Dear Ms. Mellado:

This letter is to advise you that the 03/16/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8128 Staff; volunteer; tuberculosis.	Five of the fifteen child care staff members did not have verification of TB status within one year of employment. <ul style="list-style-type: none"> Child care staff member (D.C.) was hired on 08/16/2021 and her TB results were dated 10/11/2021. Child care staff member (P.K.) was hired on 10/12/2021 and her TB results 	Newly hired will complete prior to beginning position of employment. Current staff will obtain verification and put in file.	Immediately 03/31/2022

	<p>were dated 02/28/2022.</p> <ul style="list-style-type: none"> • Child care staff member (K.S.) was hired on 02/01/2022 and her TB results were dated 02/28/2022. • Child care staff member (S.H.) was hired on 09/24/2021 and her TB results were dated 10/29/2021. • Child care staff member (C.B.) was hired on 08/10/2021 and there was no verification of TB status in his record. 		
R 400.8131 (3) Professional development requirements.	<p>Nine of the fifteen child care staff members were not trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect before caring for children.</p> <ul style="list-style-type: none"> • Child care staff member (C.H.) was hired on 09/29/2021 and she completed the training on 02/17/2022. • Child care staff member (D.C.) was hired on 08/16/2021 and she completed the training on 02/18/2022. • Child care staff member (L.H.) was 	<p>Newly hired will complete prior to beginning position of employment.</p> <p>Current staff will complete training and put in file.</p>	<p>Immediately</p> <p>03/31/2022</p>

	<p>hired on 10/11/2021 and she completed the training on 10/22/2021.</p> <ul style="list-style-type: none"> • Child care staff member (P.K.) was hired on 10/12/2021 and she completed the training on 03/06/2022. • Child care staff member (K.S.) was hired on 02/01/2022 and she completed the training on 03/01/2022. • Child care staff member (S.H.) was hired on 09/24/2021 and she completed the training on 11/28/2021. • Child care staff member (A.H.) was hired on 09/13/2021 and she completed the training on 02/08/2022. • Child care staff member (C.B.) was hired on 08/10/2021 and he has not completed the training. • Child care staff member (S.N.) was hired on 01/04/2022 and she has not completed the training. 		
R 400.8131 (4) Professional	Seven of the fifteen child care staff members did not complete prevention and	Newly hired will complete prior to beginning position of employment.	Immediately

development requirements.	<p>control of infectious disease training, including immunizations before caring for children.</p> <ul style="list-style-type: none"> • Child care staff member (C.H.) was hired on 09/29/2021 and she completed the training on 11/05/2021. • Child care staff member (D.C.) was hired on 08/16/2021 and she completed the training on 09/26/2021. • Child care staff member (P.K.) was hired on 10/12/2021 and she completed the training on 03/05/2022. • Child care staff member (C.B.) was hired on 08/10/2021 and he completed the training on 08/13/2021. • Child care staff member (S.H.) was hired on 09/24/2021 and she completed the training on 09/28/021. • Child care staff member (S.N.) was hired on 01/04/2022 and she completed the training on 01/24/2022. • Child care staff member (A.H.) was hired on 09/13/2021 	Current staff will obtain verification and put in file.	03/31/2022
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	and she completed the training on 09/14/2021.		
R 400.8131 (5) (a) Professional development requirements.	<p>Three of the fifteen child care staff members did not complete administration of medication training within 90 days of being hired.</p> <ul style="list-style-type: none"> • Child care staff member (D.C.) was hired on 08/16/2021 and she completed the training on 02/17/2022. • Child care staff member (P.K.) was hired on 10/12/2021 and she completed the training on 03/05/2022. • Child care staff member (C.B.) was hired on 08/10/2021 and he has not completed the training. 	<p>Newly hired will complete withing 90 days of being hired.</p> <p>Current staff will obtain verification and put in file.</p>	<p>Immediately</p> <p>03/31/2022</p>
R 400.8131 (5) (b) Professional development requirements.	<p>Three of the fifteen child care staff members did not complete prevention of and response to emergencies due to food and allergic reactions training within 90 days of being hired.</p> <ul style="list-style-type: none"> • Child care staff member (D.C.) was hired on 08/16/2021 and she completed the training on 02/17/2022. • Child care staff member (P.K.) was hired on 10/12/2021 and she completed 	<p>Newly hired will complete withing 90 days of being hired.</p> <p>Current staff will obtain verification and put in file.</p>	<p>Immediately</p> <p>03/31/2022</p>

	<p>the training on 03/05/2022.</p> <ul style="list-style-type: none"> • Child care staff member (C.B.) was hired on 08/10/2021 and he has not completed the training. 		
R 400.8131 (5) (c) Professional development requirements.	<p>Five of the fifteen child care staff members did not complete building and physical premises safety training within 90 days of being hired.</p> <ul style="list-style-type: none"> • Child care staff member (C.H.) was hired on 09/29/2021 and she completed the training on 02/17/2022. • Child care staff member (D.C.) was hired on 08/16/2021 and she completed the training on 02/18/2022. • Child care staff member (P.K.) was hired on 10/12/2021 and she completed the training on 03/06/2022. • Child care staff member (A.H.) was hired on 09/13/2021 and she completed the training on 02/08/2022. • Child care staff member (C.B.) was hired on 08/10/2021 and he has not 	<p>Newly hired will complete within 90 days of being hired.</p> <p>Current staff will obtain verification and put in file.</p>	<p>Immediately</p> <p>03/31/2022</p>

	completed the training.		
R 400.8131 (5) (d) Professional development requirements.	<p>Five of the fifteen child care staff members did not complete emergency preparedness and response planning training within 90 days of being hired.</p> <ul style="list-style-type: none"> • Child care staff member (C.H.) was hired on 09/29/2021 and she completed the training on 02/17/2022. • Child care staff member (D.C.) was hired on 08/16/2021 and she completed the training on 02/18/2022. • Child care staff member (P.K.) was hired on 10/12/2021 and she completed the training on 03/06/2022. • Child care staff member (A.H.) was hired on 09/13/2021 and she completed the training on 02/08/2022. • Child care staff member (C.B.) was hired on 08/10/2021 and he has not completed the training. 	<p>Newly hired will complete withing 90 days of being hired.</p> <p>Current staff will obtain verification and put in file.</p>	<p>Immediately</p> <p>03/31/2022</p>
R 400.8131 (5) (e) Professional development requirements.	Five of the fifteen child care staff members did not complete handling and storage of hazardous	Newly hired will complete withing 90 days of being hired.	Immediately

	<p>materials and appropriate disposal of bio-contaminants training within 90 days of being hired.</p> <ul style="list-style-type: none"> • Child care staff member (C.H.) was hired on 09/29/2021 and she completed the training on 02/17/2022. • Child care staff member (D.C.) was hired on 08/16/2021 and she completed the training on 02/18/2022. • Child care staff member (P.K.) was hired on 10/12/2021 and she completed the training on 03/06/2022. • Child care staff member (A.H.) was hired on 09/13/2021 and she completed the training on 02/08/2022. • Child care staff member (C.B.) was hired on 08/10/2021 and he has not completed the training. 	<p>Current staff will obtain verification and put in file.</p>	<p>03/31/2022</p>
<p>R 400.8131 (5) (g) Professional development requirements.</p>	<p>Three of the fifteen child care staff members did not complete child development training within 90 days of being hired.</p> <ul style="list-style-type: none"> • Child care staff member (D.C.) was hired on 08/16/2021 	<p>Newly hired will complete withing 90 days of being hired.</p> <p>Current staff will obtain verification and put in file.</p>	<p>Immediately</p> <p>03/31/2022</p>

	<p>and she completed the training on 02/17/2022.</p> <ul style="list-style-type: none"> • Child care staff member (P.K.) was hired on 10/12/2021 and she completed the training on 03/05/2022. • Child care staff member (C.B.) was hired on 08/10/2021 and he has not completed the training. 		
R 400.8143 (1) Children's records.	Eight of the fifteen children's information cards reviewed were missing information including date of admission, allergies, special needs, special instructions information, parent's employment phone number, physician's phone number, and emergency contact name and phone number.	Update cards. New students will have completed cards prior to beginning.	03/31/2022 03/16/2022
R 400.8143 (6) (c) Children's records.	Four of the fifteen children's records reviewed did not contain a physical evaluation noting the child's restrictions.	Moving forward, forms will be filled out correctly prior to beginning.	03/16/2022
R 400.8152 (2) Medication; administrative procedures.	In room A106, there was no written permission from a parent for use of an Epi-Pen.	Medication form sent home. Will need completed immediately.	03/21/2022
R 400.8152 (5) Medication; administrative procedures.	In room A106, one child's Albuterol Sulfate expired in November 2021.	In the garbage or sent home per parent's permission.	03/17/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script, appearing to read "Alicia Wiggins".

Alicia Wiggins, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 369-7892