



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

March 24, 2021

Ann Robb  
 Oxford Area Community Schools  
 105 Pontiac Street  
 Oxford, MI 48371

RE: License #: DC630273936  
**Leonard School Programs**  
**355 East Elmwood**  
**Leonard, MI 48367**

Dear Ms. Robb,

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 03/23/2021, there were no rule or law violations noted. You will receive your license in the mail.

| <b>During calendar year 2020</b>  | <b>Total</b> |
|---|--------------|
| Number of serious injuries that occurred in facility.   | <b>0</b>     |
| Number of deaths that occurred in the facility.   | <b>0</b>     |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | <b>0</b>     |

Please contact me with any questions. If I am unavailable and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in black ink that reads "Cynthia Jalynski". The signature is written in a cursive style with a large initial "C".

Cynthia Jalynski, Licensing Consultant  
Bureau of Community and Health Systems  
51111 Woodward Avenue, Suite 4B  
Pontiac, MI 48342  
(248) 860-3222

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC630273936

**Licensee Name:** Oxford Area Community Schools

**Licensee Address:** 105 Pontiac Street  
Oxford, MI 48371

**Licensee Telephone #:** (248) 969-5035

**Licensee/Designee:** Ann Robb, Designee

**Name of Facility:** Leonard School Programs

**Facility Address:** 355 East Elmwood  
Leonard, MI 48367

**Facility Telephone #:** (248) 969-5035

**Original Issuance Date:** 06/16/2005

**Capacity:** 54

**Age Range:** 3 to 5 years

**Program Components:** GSRP  
SCHOOL AGE  
BEFORE/AFTER SCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 03/23/2021  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 02/18/2021  
 Date of Lead Hazard Risk Assessment, if applicable:  
 Date of Documentation of Playground Compliance, if applicable:

|   |                            | No. of Records<br>Reviewed          |  |
|---|----------------------------|-------------------------------------|--|
| No. of children enrolled in care                | 18                         | 10                                  |  |
| No. of staff employed                           | 2                          | 2                                   |  |
| No. of volunteers                               | 0                          | 0                                   |  |
| No. of children present at time of inspection   | 5                          |                                     |  |
| No. of staff present at time of inspection      | 2                          |                                     |  |
| No. of volunteers present at time of inspection | 0                          |                                     |  |
| No. of children interviewed/observed            | 5                          |                                     |  |
| Persons Interviewed:                            | Licensee/Licensee Designee | <input type="checkbox"/>            |  |
|   | Program Director           | <input checked="" type="checkbox"/> |  |
|   | Caregiving staff           | <input checked="" type="checkbox"/> |  |

Approved Child Use Space: Room 20  
 Approved Program Director: Melissa Guiliani  
 Approved Central Administrator: Ann Robb  
 Approved Variances: None  
 Key Indicator Inspection: No

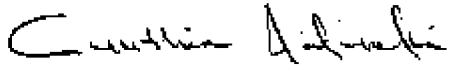
**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with applicable rules and statutes.

#### IV. RECOMMENDATION

I recommend renewing the license for two years.



3/24/21

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Cynthia Jalynski  
Licensing Consultant

Date