



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 16, 2021

Stephanie Dulmage
Board Of Education Hazel Park
1620 E. Elza Ave
Hazel Park, MI 48030

RE: License #: DC630269808
Webb Latchkey
2100 Woodward Heights
Ferndale, MI 48030

Dear Ms. Dulmage:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 03/09/2021, I found 2 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8125(5) Staff; volunteer; requirements.
R 400.8128 Staff; volunteer; tuberculosis.

Due to the violations, you must send us a corrective action plan by 07/06/2021. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 248-975-5053.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Jennifer Koluch, Licensing Consultant
Bureau of Community and Health Systems
4th Floor, Suite 4B
51111 Woodward Avenue
Pontiac, MI 48342
(248) 904-7629

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC630269808
Licensee Name:	Board Of Education Hazel Park
Licensee Address:	1620 E. Elza Ave Hazel Park, MI 48030
Licensee Telephone #:	
Licensee/Designee:	Stephanie Dulmage, Designee
Name of Facility:	Webb Latchkey
Facility Address:	2100 Woodward Heights Ferndale, MI 48030
Facility Telephone #:	(248) 658-5530
Original Issuance Date:	10/01/2004
Capacity:	100
Age Range:	Ages 2 years 6 months Thru 12 years
Program Components:	PRESCHOOL SCHOOL AGE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/09/2021
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 03/01/2021
 Date of Lead Hazard Risk Assessment: N/A
 Date of Documentation of Playground Compliance: N/A

		No. of Records Reviewed
No. of children enrolled in care	12	10
No. of staff employed	3	3
No. of volunteers	0	0
No. of children present at time of inspection	10	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	10	
Persons Interviewed:		
Licensee/Licensee Designee	<input type="checkbox"/>	
Program Director	<input type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Latchkey room and gymnasium.
 Approved Program Director: Megan Papasian-Broadwell
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8125

Staff; volunteer; requirements.

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

Caregivers (L.P. and J.R.) did not have a signed abuse/neglect statement on file.

R 400.8128

Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

Caregivers (L.P. and L.D.) did not have verify of a TB test on file.

IV. RECOMMENDATION

Upon receipt of an acceptable written corrective action plan, I recommend issuance of a regular license to this child care center.



06/16/2021

Jennifer Koluch
Licensing Consultant

Date