



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

April 4, 2023

Stephanie Dulmage  
Board Of Education Hazel Park  
1620 E. Elza Ave  
Hazel Park, MI 48030

RE: License #: DC630269808

RE: SI LOG #: **Webb Latchkey**  
**2100 Woodward Heights**  
**Ferndale, MI 48030**

Dear Ms. Dulmage:

This letter is to advise you that the 04/03/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8131(3) Professional development requirements.	Child care staff member JH did not complete prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect training before caring for children.	Staff will complete the training.	4/21/2023
R 400.8131(4) Professional development requirements.	Child care staff member JH did not complete prevention of infectious disease training, including immunizations.	Staff will complete the training.	4/21/2023

R 400.8131(6) Professional development requirements.	Child care staff members LP, JR, and LD did not complete 16 clock hours of training in 2022.	Will track and keep documentation moving forward.	4/04/2023
R 400.8143(8) Children's records.	The center did not obtain signed statements from school-age parents confirming children are in good health, immunizations are up to date and immunization records or waivers are on file with school.	Will print checklist and have parents complete it.	4/21/2023
R 400.8146(2) Information provided to parents.	The center did not obtain written and signed documentation that parents received the written information packet.	Will print document and have parents sign and place in children's file.	4/21/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Chimere Simmons, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909