



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

July 28, 2021

Stephanie Dulmage
Board Of Education Hazel Park
1620 E. Elza Ave
Hazel Park, MI 48030

RE: License #: DC630269808
Webb Latchkey
2100 Woodward Heights
Ferndale, MI 48030

Dear Ms. Dulmage:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "J.K.", written in a cursive style.

Jennifer Koluch, Licensing Consultant
Bureau of Community and Health Systems
4th Floor, Suite 4B
51111 Woodward Avenue
Pontiac, MI 48342
(248) 904-7629

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC630269808
Licensee Name:	Board Of Education Hazel Park
Licensee Address:	1620 E. Elza Ave Hazel Park, MI 48030
Licensee Telephone #:	
Administrator/Licensee Designee:	Stephanie Dulmage, Designee
Name of Facility:	Webb Latchkey
Facility Address:	2100 Woodward Heights Ferndale, MI 48030
Facility Telephone #:	(248) 658-5530
Capacity:	100
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On 06/01/2020, Stephanie Dulmage submitted a request to make the following changes:

- To license the media center.

III. Methodology

06/01/2021- Modification Request Received

06/23/2021-Inspection completed on-site

IV. Description of Findings and Conclusions

The terms of the original license have been modified on 07/28/2021.

The before and after school program will operate Monday-Friday from August-June. The hours of operation will be 6:30am-8:00am and 3:00pm-6:00pm, respectively. Food service will be provided by the Hazel Park School District and will include breakfast and one snack.

The following rooms are approved for use:

- Room 105 (Latchkey room) measures 29' x 44' for a total of 1,276 square feet. This accommodates a capacity of 36 school-age children.
- Gymnasium measures 79' x 95' for a total of 7,505 square feet. This accommodates the requested capacity 100 school-age children.
- Media center measures 53' x 56' for a total of 2,968 square feet. This accommodates a capacity of 85 school-age children.

The room capacity exceeds the center's total capacity. Ms. Dulmage is aware that the center cannot exceed the total capacity of 100 school-age children.

The rooms are furnished with a sufficient quantity of age appropriate equipment for the capacity of 100 school-age children.

The playground may or may not be in compliance with the Handbook for Public Playground Safety. The school is exempt from the requirement of an inspection by a certified playground safety inspector and the licensee has informed parents in writing at the time of enrollment that the equipment and outdoor play area does not comply with the rule.

For a capacity of 100 children, the center is required to have 7 toilets and 7 sinks. The center has a total of 8 toilets, 4 urinals, and 8 sinks.

The location of the sinks and toilets in the center are as follows:

Girl's gymnasium hallway bathroom: 3 toilets, 2 sinks

Boy's gymnasium hallway bathroom: 2 toilets, 2 urinals, 2 sinks

Girl's latchkey hallway bathroom: 3 toilets, 2 sinks

Boy's latchkey hallway bathroom: 2 toilets, 2 urinals, 2 sinks.

A lead risk assessment and a fire safety inspection were not required to be completed. Though a fire safety inspection was completed on room 105 on 03/01/2021

An environmental health inspection was completed at the time of the original license.

V. Recommendation

- The media room has been approved and added to the license.



07/28/2021

Jennifer Koluch
Licensing Consultant

Date