



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 26, 2022

Kathleen Miller
Tutor Time Learning Centers, LLC
Suite 100
21333 Haggerty Road
Novi, MI 48375

RE: License #: DC630250267
2022D0916013
RE: SI LOG #: **Tutor Time ChildCare Learning Center**
1230 Pontiac Trail
Walled Lake, MI 48390-3139

Dear Ms. Miller:

This letter is to advise you that the 05/25/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8140 Discipline	On 4/27/2022, Ms. Glisan failed to use positive discipline when she picked Child A up by one arm when Child A threw a block at her.	On 5/19/2022, all staff were retrained to use redirection as the form of positive discipline. Ms. Glisan is no longer employed at the center.	5/19/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "J. Manchester".

Jinelle M. Manchester, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(313) 938-6141