



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 2, 2022

Kathleen Miller
Tutor Time Learning Centers, LLC
Suite 100
21333 Haggerty Road
Novi, MI 48375

RE: License #: DC630250267
2022D0916009
RE: SI LOG #: **Tutor Time ChildCare Learning Center**
1230 Pontiac Trail
Walled Lake, MI 48390-3139

Dear Ms. Miller:

This letter is to advise you that the 03/02/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125 Staff; volunteer; requirements	Video footage and confirmation from Ms. Buller and Mr. Mills show that Child A was left unsupervised for approximately four to five minutes on 2/7/2022.	Management will retrain the staff on Name to Face transitions. Management will monitor transitions.	2/8/2022

Sincerely,

J. Manchester

Jinelle M. Manchester, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(313) 938-6141