



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

May 16, 2022

Bobby Robinson  
Holly Elementary  
801 E. Maple St. Mr. Robinson  
Holly, MI 48442

RE: License #: DC630093919  
Holly Elementary Kids Program  
801 E. Maple  
Holly, MI 48442

Dear Mr. Robinson

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 05/12/2021, I found 5 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

<b>R400.8110 Applicant; licensee; licensee designee; requirements.</b>
<b>R400.8152 Medication; administrative procedures.</b>
<b>R400.8182 Ratio and group size requirements.</b>
<b>R400.8330 Food services and nutrition generally.</b>
<b>R400.8335 Food services and nutrition; provided by center.</b>

Due to the violations, you must send us a corrective action plan by 06/20/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

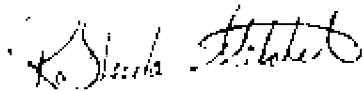
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



RaSheeda Mitchell, Licensing Consultant  
 Bureau of Community and Health Systems  
 611 W. Ottawa Street  
 P.O. Box 30664  
 Lansing, MI 48909  
 (248) 762-1915

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License#:</b>	DC630093919
<b>Licensee Name:</b>	Holly Elementary
<b>Licensee Address:</b>	801 E. Maple St. Holly, MI 48442
<b>Licensee Telephone #:</b>	(248) 328-3027
<b>Licensee/Designee:</b>	Bobby Robinson, Designee
<b>Name of Facility:</b>	Holly Elementary Kids Program
<b>Facility Address:</b>	801 E. Maple Holly, MI 48442
<b>Facility Telephone #:</b>	(248) 328-3615
<b>Original Issuance Date:</b>	08/23/2000
<b>Capacity:</b>	124
<b>Age Range:</b>	Ages 3 years 0 months Thru 12 years
<b>Program Components:</b>	GSRP PRESCHOOL SCHOOL AGE SCHOOL AGE-EXEMPT

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 05/12/2022  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: N/A  
 Date of Lead Hazard Risk Assessment, if applicable: 11/14/2014  
 Date of Documentation of Playground Compliance, if applicable: 12/21/2011

		No. of Records Reviewed
No. of children enrolled in care	136	18
No. of staff employed	10	6
No. of volunteers	0	0
No. of children present at time of inspection	65	
No. of staff present at time of inspection	9	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	65	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: The West room pre-k/latchkey, east room preschool, room 4, 12 and 13 are approved for child use space.  
 Approved Program Director: Lesa Neworth  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8110                    Applicant; licensee; licensee designee; requirements.**

(4) There must be a licensing notebook on the premises that includes all licensing inspection and special investigation reports and related corrective action plans for the last 5 calendar years, and a summary sheet outlining the documents contained in the notebook. The notebook must be in a place accessible to parents and prospective parents at all times during the center's normal hours of operation.

A licensing notebook and summary sheet was not onsite.

**R 400.8152                    Medication; administrative procedures.**

(2) A child care staff member shall give or apply medication, prescription or nonprescription, only with prior written permission from a parent.

I observed medications for two separate children onsite without parent permission. One medication was an Epi-pen and the other was an inhaler.

**R 400.8182                    Ratio and group size requirements.**

(3) In each room or well-defined space, the maximum group size and ratio of child care staff members to children, including children related to a staff member or the licensee, must be as shown in Table 4:

Age Maximum Group Size	Child Care Staff member to Child Ratio
e)School-agers	1 to 18
Not applicable	

I observed one CCSM with 20 children in the cafeteria for breakfast for approximately 15 minutes.

**REPEAT VIOLATION ESTABLISHED**  
**Special Investigation Report dated**  
**Corrective Action Plan dated:**

**R 400.8330            Food services and nutrition generally.**

(10) Menus must be planned in advance, dated, and posted in a place visible to parents. Food substitutions must be noted on the menus the day the substitution occurs.

A food menu was not posted in a place visible to parents in any of the classrooms.

**R 400.8335            Food services and nutrition; provided by center.**

(1) Food and beverages provided by a center must be of sufficient quantity and nutritional quality to provide for the dietary needs of each child according to the minimum meal requirements of the child and adult care food program (CACFP), as administered by the Michigan department of education, based on 7 CFR part 226, 1-1-18 edition, (2018) of the United States Department of Agriculture, Food and Nutrition Service, CACFP, and is hereby adopted by reference. A copy can be obtained at no cost from CACFP at <http://www.fns.usda.gov/cacfp/meals-and-snacks>. In addition, a copy is available for inspection and distribution at no cost at the Michigan Department of Licensing and Regulatory Affairs, Bureau of Community and Health Systems, Child Care Division, 611 West Ottawa Street, Lansing, MI 48933.

Children were provided only one food group for lunch. Water and crackers were served.

Upon receipt of an acceptable corrective action plan, I recommend no change to the status of the license.

**IV. RECOMMENDATION**

*RaSheeda Mitchell*

05/16/2022

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RaSheeda Mitchell  
Licensing Consultant

Date