



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 24, 2022

Jodi Sarkella
Holly Elementary
801 E. Maple St.
Holly, MI 48442

RE: License #: DC630093919
2022D0211001
RE: SI LOG #: **Holly Elementary Kids Program**
801 E. Maple
Holly, MI 48442

Dear Ms. Sarkella:

This letter is to advise you that the 01/24/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8182(3) Ratio and group size requirements.	The school age latchkey room was out of ratio on 11/17/2021. The room was out of ratio from 7:48 am to 8:00 am when child number 19 arrived.	Additional staff has been hired to and in place for several weeks. The Early Childhood Principal will be in charge of monitoring all staffing to ensure compliance with ratio in the future.	December 2021
R 400.8125(1) Staff; volunteer requirements.	On 11/17/2021, the child care staff members did not provide appropriate care and supervision of Child A. The child care staff members did not have training to handle Child A	Since 11/17/2021 staff has been present to support the needs of the child with additional staff support. Additionally, the lead support personnel have created detailed sub plans in case of absence. Staff have been directed to follow all of the steps	11/18/2021

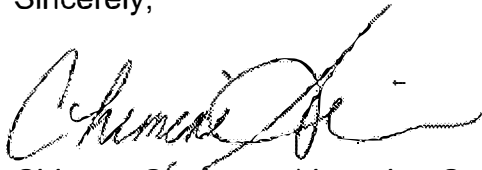
	and provide appropriate care and supervision.	of the child's behavior plan including and up to removal. The Early Childhood Principal will be responsible for monitoring the supervision of the student as well as the required staffing needs for the program.	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Chimere Simmons, Licensing Consultant
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