



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 12, 2023

Sylvia Jordan
Family Victory Fellowship Church
19421 W. Ten Mile
Southfield, MI 48075

RE: License #: DC630081389

RE: SI LOG #: Victory Learning Center
19421 W. Ten Mile
Southfield, MI 48075

Dear Rev. Jordan:

This letter is to advise you that the 01/11/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8122	Five of the five operating classrooms did not have a qualified lead caregiver. In viewing documentation for each Child Care Staff member (CCSM) it was determined they do not qualify for a variance.	All identified lead caregivers will be enrolled in CEU courses to obtain the requirements to become a lead caregiver.	03/31/2023
R400.8128	Six of the nine CCSM's (and 2 volunteers) did not have verification of TB status within 1 year of employment on file. Ms. Jordan is aware of this and shared all staff have been given a deadline to complete a TB.	All staff and volunteers working with children will have a submitted and in their file required verification of TB status.	01/10/2023

R400.8131	Five of the CCSM's working with the infant and toddler age group did not have training that included prevention of sudden infant death syndrome and use of safe sleep practices before caring for infants and toddlers on file.	All staff members shall have the required trainings for this rule. Current staff will have all required training in safe sleep practices and SIDS.	12/15/2022
R400.8131	Two of the CCSMs and 2 unsupervised volunteers did not have the requirements of this training on file (part 2 of MiRegistry).	All staff members will have the required trainings for this rule. In addition, we will ensure that staff will complete the required MiRegistry health and safety part 2 training.	12/15/2022
R400.8131	Two of the CCSMs did not have the requirements of this training on file (part 2 of MiRegistry).	All staff members shall have required required trainings for this rule. In addition, we will ensure that staff will complete the required MiRegistry health and safety part 2 training.	01/13/2023
R400.8134	Two children in the first steppers classroom did not have their hands washed prior to being served lunch.	Staff will wash hands and the children will wash hands prior to lunch being served. Proper hand protocol was discussed. Director will also discuss these items at regular staff meetings as well.	1/10/2023
R400.8134	The CCSM in the toddler classroom did not ensure a child washed his hands following diapering.	Staff will ensure that children wash their hands following diapering. Director will discuss these items at regular staff meetings as well to keep employees aware of this procedure.	1/10/2023
R400.8173	A chair in the toddler classroom was soiled by a child. The chair was not cleaned afterwards and remained in the circle time area which was easily accessible for other children to use.	Staff will be trained on proper protocol for cleaning and sanitizing toys and chairs following an incident of this nature.	1/11/2023
R400.8176	I observed 5 cribs in the infant and first stepper	Parents were notified immediately that cribs are	12/21/22-01/13/23

	classrooms to have sheets that were not fitted. The sheets were visibly too large for the crib mattress.	required to have fitted cradle sheets and have now been changed.	
R400.8330	I observed a child in the first steppers classroom walking around with her bottle for a short time before dropping it on the floor to transition to something else.	Children will not be able to walk around in classrooms with any beverage containers. Staff have been made aware. Program director will make random checks to ensure compliance of this rule.	12/13/2022
R400.8340	A bottle in the first steppers classroom was not covered with a cap. The CCSM's confirmed the bottle is brought in regularly without a cover	Staff will ensure that all bottles received will come with a covering. Program director will do random checks to ensure compliance to this rule.	12/13/2022

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



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