



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

Report Type : Renewal
Inspection Type: Renewal

Date of Inspection: 3/11/2024,
Date of Report: 4/16/2024

| Licensee Name(s) | License Number |
|---|--|
| Royal Oak School District | DC630079162 |
| Capacity | Facility Name |
| 120 | Oak Ridge Elementary School |
| Program Type | Licensee Designee(s) |
| Center | Danielle Truesdell |
| Central Administrator(s) | Program Director(s) Name |
| | Danielle Truesdell Qualifications: R 400.8113(7)(a) (9). Date PD Approved: 7/13/2021 Danielle K Truesdell Qualifications: Date PD Approved: // |
| Facility Address | Mailing Address |
| 506 E 13 Mile Rd, Royal Oak, MI, 48073 | 2222 W. Webster Road, Royal Oak, MI, 48073 |
| Facility Phone Number | Facility Email Address |
| 248-588-8353 | danielle.truesdell@royaloakschools.org |

Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records

and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

If you have any questions regarding the report, please contact licensing consultant, Cheryl Amare, at 248-860-0896. In the event that Cheryl Amare is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

| Inspection Details | | |
|---|---|--|
| <i>Number of Rules/Statutes Reviewed</i> | <i>Number of Rules/Statute Violations</i> | <i>Number of Rules/Statutes where Technical Assistance was Provided</i> |
| 352 | 2 | 2 |
| <i>Number of Children's Records Reviewed : Number of Children Enrolled</i> | <i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i> | <i>Number of Volunteer Records Reviewed : Number of Volunteers</i> |
| 10 : 54 | 4 : 4 | 0 : 0 |
| <i>Number of Children Observed : Number of Children Present During Inspection</i> | <i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i> | <i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i> |
| 35 : 35 | 2 : 2 | 0 : 0 |
| <i>Licensee Interviewed</i> | <i>Program Director Interviewed</i> | <i>Child Care Staff Members Interviewed</i> |
| Yes | Yes | Yes |

| <i>Rule Number</i> | <i>Rule</i> | <i>Analysis</i> | <i>Conclusion</i> |
|---------------------|---|--|-----------------------|
| R 400.8182(3)(e) | Ratio and group size requirements. School-agres, child care staff member to child ratio of 1 to 18. maximum group size not applicable. | On 03/11/2024 from 3:30pm to 3:36pm there was 1 child care staff member to 35 school age children. | Violation Established |
| R 400.8152(5) | Medication; administrative procedures. A child care staff member shall keep all medication out of the reach of children and shall return it to the child's parent or destroy it when the parent determines it is no longer needed or it has expired. | The center had a child's seizure medication that had expired in 08/2023. | Violation Established |

| | | | |
|----------------|--|---|-----------------------|
| R 400.8131(12) | Professional development requirements. When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice. | Child Care Staff Member AR has not completed the Health and Safety 2022 and 2023 refresher trainings. | Violation Established |
|----------------|--|---|-----------------------|

| Technical Assistance | |
|-----------------------------|--|
| <i>Rule Number</i> | <i>Rule</i> |
| R 400.8152(3) | All medication must be in its original container, stored according to instructions, and clearly labeled for a named child, including all nonprescription topical medications described in subrule (8) of this rule. |
| R 400.8325(1) | All tableware, utensils, food contact surfaces, and food service equipment must be thoroughly washed, rinsed, and sanitized after each use. Multipurpose tables must be thoroughly washed, rinsed, and sanitized before and after they are used for meals or snacks. |

| Hours of Operation | | | | | | |
|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|-----------------|---------------|
| <i>Monday</i> | <i>Tuesday</i> | <i>Wednesday</i> | <i>Thursday</i> | <i>Friday</i> | <i>Saturday</i> | <i>Sunday</i> |
| 07:00 AM To 6:00 PM | 07:00 AM To 6:00 PM | 07:00 AM To 6:00 PM | 07:00 AM To 6:00 PM | 07:00 AM To 6:00 PM | | |

Bureau Recommendation

I recommend issuance of a regular license.

Approved By:



Cheryl Amare

04/16/2024

Licensing Consultant

Date