



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

5/21/2024

Attn: Tammy Rittmueller
Friends Preschool/Kindergarten
1200 Atlantic
Milford, MI, 48381

License Number: DC630078478

Dear Ms. Rittmueller,

This letter is to advise you that the 5/19/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112(2)(f)	The licensee is not disconnecting individuals who are no longer child care staff members under the license from the Child Care Background Check (CCBC) system.	The licensee designee will disconnect the individuals immediately. Moving forward, the licensee designee will review and maintain the CCBC monthly.	Starting immediately.
R 400.8131(3)	Child care staff members (M.Y. and K.S.) did not complete the Prevention of Shaken Baby Syndrome, Abusive Head Trauma, and Child Maltreatment, and Recognition and Reporting of Child Abuse and Neglect before working with children. M.Y. was hired on 06/01/2020. She completed the Health and	Starting immediately, new hires will complete the Health and Safety Part A during Orientation before working with children. The licensee designee will be responsible to ensure that Part B and Part C are completed within 90 days.	Starting immediately.

	Safety Part I 12/30/2020 and Part II on 03/20/2022. K.S. was hired on 09/19/2023. She completed the Health and Safety Part A 10/05/2023, Part B 10/27/2023 and Part C 12/14/2023.		
R 400.8131(4)	Child care staff members (M.Y. and K.S.) did not complete the Prevention and Control of Infectious Diseases (including Immunizations) before working with children. M.Y. was hired on 06/01/2020. She completed the Health and Safety Part I 12/30/2020 and Part II on 03/20/2022. K.S. was hired on 09/19/2023. She completed the Health and Safety Part A 10/05/2023, Part B 10/27/2023 and Part C 12/14/2023.	Starting immediately, new hires will complete the Health and Safety Part A during Orientation before working with children. The licensee designee will be responsible to ensure that Part B and Part C are completed within 90 days.	Starting immediately.
R 400.8131(5)	Child care staff member (M.Y.) did not complete the following training within 90 days of being hired: a) Administration of medication. b) Prevention of and response to emergencies due to food and allergic reactions. c) Building and physical premises safety. d) Emergency preparedness and response planning. e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants. (g) Child development. M.Y. was hired on 06/01/2020. She	Starting immediately, new hires will complete the Health and Safety Part A during Orientation before working with children. The licensee designee will be responsible to ensure that Part B and Part C are completed within 90 days.	Starting immediately.

	completed the Health and Safety Part I 12/30/2020 and Part II on 03/20/2022.		
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Thanh Biehl at (734) 417-8580 or biehl@michigan.gov. In the event that Thanh Biehl is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Thanh Biehl, Licensing Consultant