



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

May 11, 2021

Julie Kane
Guardian Angels School
521 E. 14 Mile Rd.
Clawson, MI 48017

RE: License #: DC630077689
Guardian Angels Preschool/Latchkey
521 E. 14 Mile Road
Clawson, MI 48017

Dear Ms. Kane:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 05/07/2021, I found 19 violation(s) listed below and explained in the attached report:

- R 400.8112 Comprehensive background check; fingerprinting.**
- R 400.8113 Program director qualifications; responsibilities.**
- R 400.8125 Staff; volunteer; requirements.**
- R 400.8131 Professional development requirements.**
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- R 400.8143 Children's records.**
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- R 400.8146 Information provided to parents.**
- R 400.8146 Information provided to parents.**
- R 400.8161 Emergency procedures.**
- R 400.8161 Emergency procedures.**

R 400.8161 Emergency procedures.
R 400.8161 Emergency procedures.
R 400.8170 Outdoor play area.
R 400.8173 Equipment.

Due to the violations, you must send us a corrective action plan by 06/01/2021. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

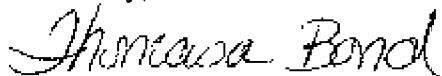
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Thomasa Bond, Licensing Consultant
 Bureau of Community and Health Systems
 4th Floor, Suite 4B
 51111 Woodward Avenue
 Pontiac, MI 48342
 (248) 860-2439

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC630077689
Licensee Name:	Guardian Angels School
Licensee Address:	521 E. 14 Mile Rd. Clawson, MI 48017
Licensee Telephone #:	(248) 588-5545
Licensee/Designee:	Julie Kane
Name of Facility:	Guardian Angels Preschool/Latchkey
Facility Address:	521 E. 14 Mile Road Clawson, MI 48017
Facility Telephone #:	(248) 588-5545
Original Issuance Date:	02/10/1998
Capacity:	100
Age Range:	Ages 2 years 6 months Thru 12 years
Program Components:	PRESCHOOL SCHOOL AGE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/07/2021
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 10/21/2020
 Date of Lead Hazard Risk Assessment, if applicable: 08/31/2017
 Date of Documentation of Playground Compliance, if applicable: 09/10/2018

		No. of Records Reviewed
No. of children enrolled in care	46	8
No. of staff employed	12	8
No. of volunteers	0	0
No. of children present at time of inspection	33	
No. of staff present at time of inspection	9	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	33	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: 102, 104, 106, 108, cafeteria, gym, and library
 Approved Program Director: Julie Kane
 Approved Central Administrator: none
 Approved Variances: none
 Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.

Ms. Kane did not disconnect 27 child care staff members that are not currently employed by the center and one child care staff member was not connected to the center.

R 400.8113 Program director qualifications; responsibilities.

(13) Verification of the education, credentials, and experience of the program director must be kept on file at the center or made available online at MiRegistry.

Ms. Kane did not have her Oakland Community College official transcripts on file.

R 400.8125 Staff; volunteer; requirements.

(4) A licensee shall have a written policy regarding screening and supervision of staff and volunteers, including volunteers who are parents of a child in care. The policy must include a statement that any individual registered on the public sex offender registry (PSOR) is prohibited from having contact with any child in care.

The center did not have a written policy regarding screening and supervision of staff and volunteers, including volunteers who are parents of a child in care.

R 400.8131 Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

Five child care staff members did not have documentation of completed training on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

R 400.8131 Professional development requirements.

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

Five child care staff members did not have documentation of completed training on prevention and control of infectious disease training, including immunizations.

R 400.8131

Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

Five child care staff members did not have documentation of the completed training topics listed above.

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

Three child care staff members did not have documentation of completed 2020 updated health and safety training.

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Eight child information cards were reviewed, and all were missing one or more of the following items: date of admission, parent employer information, special needs, special instructions, and allergies.

REPEAT VIOLATION ESTABLISHED

LSR date 05/10/2019

CAP dated 05/08/2019

LSR dated 09/25/2018

CAP dated 10/09/2018

LSR dated 11/13/2017

CAP dated 11/07/2017

R 400.8143 Children's records.

(2) Child information cards must be reviewed and updated by parents at least annually and when the center becomes aware of changes.

Eight child information cards were reviewed and two were not updated annually.

R 400.8143 Children's records.

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:

(c) For preschoolers, within the preceding 12 months.

Eight children's files were reviewed, and one child's physical did not have restrictions noted.

REPEAT VIOLATION ESTABLISHED

LSR date 05/10/2019

CAP dated 05/08/2019

R 400.8143 Children's records.

(7) Physical evaluations must be updated as follows:

(b) Every 2 years for preschoolers.

Eight children's files were reviewed, and one child's physical was not updated every 2 years.

R 400.8146 Information provided to parents.

(1) A center shall provide a written information packet to each parent enrolling a child that includes at least all of the following:

(h) Parent notification plan for accidents, injuries, incidents, and illnesses.

The center did not provide the school age parents with the centers plan for accident and incidents.

R 400.8146 Information provided to parents.

(1) A center shall provide a written information packet to each parent enrolling a child that includes at least all of the following:

(l) Notice of the availability of the center's licensing notebook. The notice must include all of the following:

(i) The licensing notebook contains all the licensing inspection and special investigation reports and related corrective action plans for the last 5 years.

(ii) The licensing notebook is available to parents during regular business hours.

(iii) Licensing inspection reports, special investigation reports, and corrective action plans from at least the past 3 years are available on the department's child care licensing website at www.michigan.gov/michildcare. The website address must be in bold print.

The school age parents did not have a signed licensing notebook statement and the center did not have an updated licensing notebook statement.

R 400.8161 Emergency procedures.

(2) The written procedures must include all of the following:

(c) A plan for shelter-in-place.

(d) A plan for lockdown.

(f) A plan for how each child with special needs will be accommodated during each type of emergency.

(h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.

The center did not have the above items included in the emergency procedures.

R 400.8161 Emergency procedures.

(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

The center did not complete at least 1 fire drill within the first quarter in 2019 and third quarter of 2020.

REPEAT VIOLATION ESTABLISHED

LSR date 05/10/2019

CAP dated 05/08/2019

LSR dated 09/25/2018

CAP dated 10/09/2018

LSR dated 11/13/2017

CAP dated 11/07/2017

R 400.8161 Emergency procedures.

(6) A tornado drill program, consisting of at least 2 tornado drills between the months of March through November, must be established and implemented.

The center did not complete at least 2 tornado drills between the months of March through November in 2020. The center completed one tornado drill.

REPEAT VIOLATION ESTABLISHED

LSR date 05/10/2019

CAP dated 05/08/2019

LSR dated 09/25/2018

CAP dated 10/09/2018

R 400.8161 Emergency procedures.

(8) Each child care staff member shall be trained at least twice a year on his or her duties and responsibilities for all emergency procedures referenced in subrule (1) of this rule.

The center did not have documentation on file that emergency procedures were reviewed with staff at least twice a year for 2019 and 2020.

REPEAT VIOLATION ESTABLISHED

LSR dated 09/25/2018

CAP dated 10/09/2018

LSR dated 11/13/2017

CAP dated 11/07/2017

R 400.8170 Outdoor play area.

(16) The depth of the loose-fill surface material must be restored to its required depth when it has moved or becomes otherwise compromised.

The mulch under the slides on the playground was not restored to the required depth.

REPEAT VIOLATION ESTABLISHED

Previous rule 400.8170 (13)

LSR date 05/10/2019

CAP dated 05/08/2019

R 400.8173

Equipment.

(4) Play equipment, materials, and furniture, must be all of the following:

(b) Safe, clean, and in good repair.

The area rug in classroom 104 is not secure to the floor and has frayed edges.

REPEAT VIOLATION ESTABLISHED

Previous rule 400.8173 (3)(b)

LSR date 05/10/2019

CAP dated 05/08/2019

LSR dated 09/25/2018

CAP dated 10/09/2018

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, a regular license will be issued.



05/11/2021

Thomasa Bond
Licensing Consultant

Date