



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

March 30, 2023

Julie Kane  
Guardian Angels School  
521 E. 14 Mile Rd.  
Clawson, MI 48017

RE: License #: DC630077689

RE: SI LOG #: **Guardian Angels Preschool/Latchkey  
521 E. 14 Mile Road  
Clawson, MI 48017**

Dear Ms. Kane:

This letter is to advise you that the 03/30/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
<b>R 400.8110 (6) Applicant; licensee; licensee designee; requirements.</b>	Staff did not maintain accurate daily attendance with arrival and departure times.	Staff will be reminded of sign in and sign out expectations and director will check to see that it is done daily.	04/03/2023
<b>R 400.8122 (9) Lead caregiver; qualifications; responsibilities.</b>	Verification of hours of education needed for one lead caregiver.	Teacher is reaching out to school and getting information from past director.	End of April 2023
R 400.8131(3) Professional development requirements.	One caregiver did not complete the required training.	Director will get documentation from staff.	End of April 2023

R 400.8131(4) Professional development requirements.	One caregiver did not complete the required training.	Director will get documentation from staff.	End of April 2023
R 400.8131(5) Professional development requirements.	One caregiver did not complete the required training.	Director will get documentation from staff.	End of April 2023
<b>R 400.8134(2) Hand washing.</b>	The staff did not wash their hands after cleaning the tables.	Staff will be reminded of sanitation expectations after they clean.	04/03/2023
<b>R 400.8134(3) Hand washing.</b>	Children's hands were not washed after lunch, before eating, and after cleaning their nose.	Staff will be retrained of expectations for handwashing before and after snack and lunch. Director will monitor.	04/03/2023
R 400.8143(1) Children's records.	Ten child information cards were reviewed, and seven were missing one or more of the following: work name and number, physician number, emergency medical, not signed, special needs, special instructions, and allergies.	Director will double check cards to make sure everything is dated and filed in.	03/31/2023
R 400.8161(2) Emergency procedures.	The center did not have the above items included in the emergency procedures.	Director will edit and post new plans in all rooms.	03/31/2023

<b>R 400.8325 (5) Sanitization.</b>	The staff did not allow the sanitizing solution to air dry.	Director will remind staff to let sanitizer air dry.	04/03/2023
<b>R 400.8340 (3) Food services and nutrition; provided by parents.</b>	The children's lunches from home were not labeled or dated.	Staff will be reminded to label lunches with full name and date.	04/03/2023
<b>R 400.8345(4) Water supply; plumbing.</b>	The sink in the boy's bathroom drips and the 4 <sup>th</sup> toilet has a chipped base.	Director will have maintenance look at the sink and toilet and either replace or repair.	03/31/2023
<b>R 400.8380 (1) Maintenance of premises.</b>	The black edging outside on the playground has raised bolts.	Maintenance will pound bolts back in.	04/03/2023
<b>R 400.8380 (5) Maintenance of premises.</b>	The wooden bench outside on the playground has deteriorating paint.	Maintenance will remove bench until repainted	03/31/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Thomasa Bond, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(248) 860-2439