



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

July 21, 2022

Janice Smith  
OLHSA  
196 Cesar E. Chavez  
Pontiac, MI 48343

RE: License #: DC630073091  
**OLHSA Pontiac Head Start**  
**196 Cesar E. Chavez**  
**Pontiac, MI 483438109**

Dear Ms. Smith:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "J.K.", written in a cursive style.

Jennifer Koluch, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(248) 904-7629

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC630073091
<b>Licensee Name:</b>	OLHSA
<b>Licensee Address:</b>	196 Cesar E. Chavez Pontiac, MI 48343
<b>Licensee Telephone #:</b>	(248) 209-2600
<b>Administrator/Licensee Designee:</b>	Janice Smith, Designee
<b>Name of Facility:</b>	OLHSA Pontiac Head Start
<b>Facility Address:</b>	196 Cesar E. Chavez Pontiac, MI 483438109
<b>Facility Telephone #:</b>	(248) 209-2600
<b>Capacity:</b>	525
<b>Program Type:</b>	CHILD CARE CENTER

## II. Purpose of Addendum

To change the age-range in classrooms 114, 115, 116, and 117 to children over the age of 2 ½ years.

To increase the total capacity to 525

## III. Methodology

06/01/2022-Modification request received

06/13/2022-On-site inspection completed

## IV. Description of Findings and Conclusions

The terms of the original license have been modified on 1/10/2008, 5/10/2013, 9/22/2015, 10/31/2016, 7/12/2017, 11/3/2021, and 07/21/2022. The following rooms are approved for use:

### First floor

Classroom 104 measures 38.6 ft. x 19.7 ft. for a total of 754 square feet. This is sufficient space for 15 children ages birth to 2 ½ years. The center is reminded to maintain the group size requirements for each age group. There is 1 toilet and 2 sinks in this classroom.

Classroom 105 measures 38.11 ft. x 18.8 ft. for a total of 726 square feet. This is sufficient space for 15 children ages birth to 2 ½ years. The center is reminded to maintain the group size requirements for each age group. There is 1 toilet and 2 sinks in this classroom.

Classroom 114 measures 38.8 ft. x 20.5 ft. for a total of 789 square feet. This is sufficient space for 21 children 2 ½ years to school age. The center is reminded to maintain the group size requirements for each age group. There is 1 toilet and 2 sinks in this classroom.

Classroom 115 measures 36.11 ft. x 20.7 ft. for a total of 760 square feet. This is sufficient space for 22 children 2 ½ years to school age. The center is reminded to maintain the group size requirements for each age group. There is 1 toilet and 2 sinks in this classroom.

Classroom 116 measures 35.6 ft. x 29.8 ft. for a total of 1053 square feet. This is sufficient space for 30 children 2 ½ years to school age. The center is reminded to maintain the group size requirements for each age group. There is 1 toilet and 2 sinks in this classroom.

Classroom 117 measures 31.1 ft. x 34.4 ft. for a total of 1090 square feet. This is sufficient space for 31 children 2 ½ years to school age. The center is reminded to maintain the group size requirements for each age group. There is 1 toilet and 2 3 sinks in this classroom.

Library measures 17.5 ft. x 20.9 ft. for a total of 361 square feet. This is sufficient space for 7 children ages birth to 2 ½ and 10 children 2 ½ years to school age. This room is not included in the center's capacity.

### **Second floor**

Classroom 201 measures 34.5 ft. x 20.7 ft. for a total of 708 square feet. This is sufficient space for 20 children 2 ½ years to school age.

Classroom 202 measures 38.2 ft. x 22.6 ft. for a total of 859 square feet. This is sufficient space for 24 children 2 ½ years to school age.

Classroom 203 measures 38.6 ft. x 21.6 ft. for a total of 828 square feet. This is sufficient space for 24 children 2 ½ years to school age.

Classroom 204 measures 38 ft. x 20.11 ft. for a total of 795 square feet. This is sufficient space for 23 children 2 ½ years to school age.

Classroom 205 measures 20.3 ft. x 32.4 ft. for a total of 655 square feet. This is sufficient space for 19 children 2 ½ years to school age.

Classroom 209 measures 22.11 ft. x 32.4 ft. for a total of 741 square feet. This is sufficient space for 21 children 2 ½ years to school age.

Classroom 210 measures 23.4 ft. x 32.4 ft. for a total of 754 square feet. This is sufficient space for 22 children 2 ½ years to school age.

Classroom 213 measures 32 ft. x 31 ft. for a total of 992 square feet. This is sufficient space for 28 children 2 ½ years to school age. There is 1 toilet and 1 sink in this classroom.

Classroom 214 measures 34 ft. x 19 ft. plus 27 ft. x 12 ft. for a total of 970 square feet. This is sufficient space for 28 children 2 ½ years to school age. There is 1 toilet and 1 sink in this classroom.

### **Third Floor**

Classroom 303 measures 31.3 ft. x 23.3 ft. for a total of 727 square feet. This is sufficient space for 20 children 2 ½ years to school age.

Classroom 304 measures 34.4 ft. x 23.10 ft. for a total of 818 square feet. This is sufficient space for 23 children 2 ½ years to school age.

Classroom 305 measures 32 ft. x 23.8 ft. for a total of 757 square feet. This is sufficient space for 21 children 2 ½ years to school age.

Classroom 311 measures 32 ft. x 35.11 ft. for a total of 1149 square feet. This is sufficient space for 33 children 2 ½ years to school age.

Classroom 312 measures 33.10 ft. x 35.06 ft. for a total of 1201 square feet. This is sufficient space for 34 children 2 ½ years to school age

### **Pontiac Academy for Excellence**

Classroom 113 measures 27 ft. x 12 ft., plus 25 ft. x 11 ft. for a total of 599 square feet. This is sufficient space for 17 children 2 ½ years to school age.

Classroom 107 measures 28 ft. x 26 ft. for a total of 728 square feet. This is sufficient space for 21 children 2 ½ years to school age.

Classroom 109 measures 28 ft. x 23 ft. for a total of 644 square feet. This is sufficient space for 18 children 2 ½ years to school age.

Classroom 118 measures 33 ft. x 22 ft. for a total of 726 square feet. This is sufficient space for 21 children 2 ½ years to school age.

The center has a capacity of 525 children.

The center is adequately equipped with a sufficient amount of age-appropriate equipment to support the capacity. This includes books, dramatic play items, science materials, puzzles, math materials, art, and craft materials.

The center has a total of 39 toilets and 39 sinks available for the children. There are sufficient sinks and toilets to accommodate a capacity of 525.

An environmental health inspection was completed on 8/17/2021 with an “A” rating.

A fire safety inspection was completed on 9/7/2021 with an “A” rating.

A lead hazard risk assessment was completed on 08/14/2015.

In June 2017, the old playground equipment was taken off the playground and new playground equipment was installed. A playground inspection was completed on 6/16/2017. The equipment is in compliance with the playground safety

handbook. New fencing has been added to separate the infant/toddler side from the preschool side of the playground.

The infant/toddler side of the playground consists of two small slides, a little tunnel, and a sandbox. Woodchips are used as ground cover.

The preschool side of the playground consists of an elevated play structure with slides and climbing areas. There is a saddle spinner, spring rocker, and a sandbox. There is also a basketball hoop and a paved bike path that circles around the

**V. Recommendation**

I recommend changing the ages range in classrooms 114, 115, 116, and 117 to children over the age of 2 ½ years.

I recommend the increased capacity of 525.



07/21/2022

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Jennifer Koluch  
Licensing Consultant

Date