



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
DIRECTOR

02/14/2024

Sarah McDowell
Gretchko Elementary School
5300 Greer
West Bloomfield, MI 48324

License Number: DC630067478

Dear Ms. McDowell,

This letter is to advise you that the 02/08/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8131(3)	Two of the five CCSMs were not trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect before caring for children. CCSM M.L. was hired on 03/21/2023 and CCSM C.M. was hired on 08/08/2023. They have not completed the training.	Both staff members will complete Health and safety training by 2/8/2024. Moving forward, staff will complete the training before caring for children.	02/08/2024
R 400.8131(4)	Two of the five CCSMs did not complete prevention and control of infectious disease training, including immunizations, before	Both staff members will complete Health and safety training by 2/8/2024. Moving forward, staff will	02/08/2024

	unsupervised contact with children. CCSM M.L. was hired on 03/21/2023 and CCSM C.M. was hired on 08/08/2023. They have not completed the training.	complete the training before having unsupervised contact with children.	
R 400.8131(5)(a)	Two of the five CCSMs did not complete administration of medication training within 90 days of being hired. CCSM M.L. was hired on 03/21/2023 and CCSM C.M. was hired on 08/08/2023. They have not completed the training.	Both staff members will complete Health and safety training by 2/8/2024. Moving forward, staff will complete the training within 90 days of being hired.	02/08/2024
R 400.8131(5)(b)	Two of the five CCSM did not complete prevention of and response to emergencies due to food and allergic reactions training within 90 days of being hired. CCSM M.L. was hired on 03/21/2023 and CCSM C.M. was hired on 08/08/2023. They have not completed the training.	Both staff members will complete Health and safety training by 2/8/2024. Moving forward, staff will complete the training within 90 days of being hired.	02/08/2024
R 400.8131(5)(c)	Two of the five CCSMs did not complete building and physical premises safety training within 90 days of being hired. CCSM M.L. was hired on 03/21/2023 and CCSM C.M. was hired on 08/08/2023. They have not completed the training.	Both staff members will complete Health and safety training by 2/8/2024. Moving forward, staff will complete the training within 90 days of being hired.	02/08/2024
R 400.8131(5)(d)	Two of the five CCSMs did not complete emergency preparedness and response planning training within 90 days of being hired. CCSM M.L. was hired on 03/21/2023 and CCSM C.M. was hired on	Both staff members will complete Health and safety training by 2/8/2024. Moving forward, staff will complete the training within 90 days of being hired.	02/08/2024

	08/08/2023. They have not completed the training.		
R 400.8131(5)(e)	Two of the five CCSMs did not complete handling and storage of hazardous materials and appropriate disposal of bio-contaminants training within 90 days of being hired. CCSM M.L. was hired on 03/21/2023 and CCSM C.M. was hired on 08/08/2023. They have not completed the training.	Both staff members will complete Health and safety training by 2/8/2024. Moving forward, staff will complete training within 90 days of being hired.	2/8/2024
R 400.8131(5)(g)	Two of the five CCSMs did not complete child development training within 90 days of being hired. CCSM M.L. was hired on 03/21/2023 and CCSM C.M. was hired on 08/08/2023. They have not completed the training.	Both staff members will complete Health and safety training by 2/8/2024. Moving forward, staff will complete the training within 90 days of being hired.	2/8/2024
R 400.8131(6)	Two of the five CCSMs were required to complete 16 clock hours of professional development annually. One of the two CCSM did not complete 16 clock hours of professional development in 2021. CCSM D.A. completed 8 clock hours of training in 2021.	The staff's training hours were located after the on-site inspection and the renewal report was written. Moving forward, staff training will be documented in their employee file.	2/6/2024
R 400.8131(10)	One of the five CCSMs was not trained or certified in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. CCSM M.L. was hired on 03/21/2023 and she had not been trained or certified in first aid or CPR.	CCSM M.L. will complete First Aid and CPR training with the American Heart Association online training by 03/01/2024. Moving forward, the program director will ensure that all newly hired staff complete First	03/01/2024

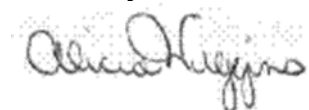
		Aid and CPR training within 90 days of being hired.	
R 400.8152(2)	In the preschool room, there was no written permission from one child's parent for her diazepam rectal gel.	Lead preschool caregiver retrieved a permission slip for the diazepam. Moving forward, parents will submit a permission for all medications.	01/19/2024
R 400.8152(4)	In the before and after school program, one child's epi-pen was not in its original container with the pharmacy label indicating the physician's name, child's first and last name, instructions, name and strength of the medication.	The child care staff member made sure to speak with the parent to receive the original label for the EpiPen. Moving forward, child care staff members will not accept prescription medication that is not in its original container with the pharmacy label.	12/13/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Alicia Wiggins at (248) 369-7892 or wigginsa@michigan.gov. In the event that Alicia Wiggins is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at (517) 284-9730.

Sincerely,



Alicia Wiggins, Licensing Consultant