



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

August 11, 2023

Cherita Gough
West Bloomfield School District
5810 Commerce Road
West Bloomfield, MI 48324

RE: License #: DC630067478
Gretchko Elementary School
5300 Greer
West Bloomfield, MI 48324

Dear Ms. Gough:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Alicia Wiggins".

Alicia Wiggins, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(248) 369-7892

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC630067478
Licensee Name:	West Bloomfield School District
Licensee Address:	5810 Commerce Road West Bloomfield, MI 48324
Licensee Telephone #:	(248) 865-6457
Administrator/Licensee Designee:	Cherita Gough, Licensee Designee
Name of Facility:	Gretchko Elementary School
Facility Address:	5300 Greer West Bloomfield, MI 48324
Facility Telephone #:	(248) 865-6457
Capacity:	198
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On 02/10/2023, licensee designee, Kathi Luthe, submitted a modification request form to add Room 1, the library, makerspace, the multipurpose/cafeteria, and the gym.

III. Methodology

02/03/2023 Inspection Completed On-Site

02/10/2023 Modification Request Received

07/06/2023 Inspection Completed On-Site

IV. Description of Findings and Conclusions

The terms of the original license have been modified on 11/21/2001, 12/14/2005, 06/23/2021, and 08/10/2023.

- On 11/21/2001, licensee designee, Beverly Erlich, requested to increase the capacity from 50 to 120.
- On 12/14/2005, licensee designee, Beverly Erlich, requested to increase the capacity to 200.
- On 06/23/2021, licensee designee, Laura Poxon, requested to change the license from operating during the school year to year round.
- On 02/10/2023, licensee designee, Kathi Luthe, requested to add Room 1, the library, makerspace, the multipurpose/cafeteria, and the gym.

The center is located in Gretchko Elementary School in West Bloomfield.

The center runs a preschool program and a before and after school program, which is called Kids Klub. The preschool program runs from 9:15 a.m. – 12:15 p.m. The before school program runs from 6:45 a.m. – 8:30 a.m. The after school program runs from 3:00 p.m. – 6:30 p.m.

There is an adequate and varied supply of equipment, materials, and furniture for the center's capacity of 198. The playground was inspected and approved on 11/10/2009.

There are 14 toilets, 1 urinal, and 16 sinks. This is sufficient to support the capacity of 198. The capacity of the center at any one time cannot exceed 198 children.

The child care center is approved to use the following rooms:

- Room 1 is 36 ft. x 25 ft., providing a total of 900 sq ft. This accommodates a capacity of 26 children ages 30 months and older.
- Multipurpose room/cafeteria (before/after care) is divided into two equal sections using the blue line on the floor as the visual divider: One section measures 53 ft. x 37 ft., providing a total of 1,961 square feet. This

accommodates a maximum group size of 36 preschoolers and school-agers. The second section measures 53 ft. x 37 ft., providing a total of 1,961 square feet. This accommodates a maximum group size of 36 preschoolers and school-agers.

The center utilizes the gym which is approved for child care use. It is divided into two equal sections using the basketball hoop as the visual divider: One section measures 34 ft. x 34 ft., providing a total of 1,156 square feet. This accommodates a capacity of 33 preschoolers and school-agers. The second section measures 34 ft. x 34 ft., providing a total of 1,156 square feet. This accommodates a capacity of 33 preschoolers and school-agers. The capacity for the gym was not utilized when calculating the total capacity of the center.

The center utilizes the library which is approved for child care use. It measures 35 ft. x 29 ft., providing a total of 1,015 sq ft. This accommodates a capacity of 29 children ages 30 months and older. The capacity for the library was not utilized when calculating the total capacity of the center.

The center utilizes the makerspace which is approved for child care use. It measures 37 ft. x 18 ft., providing a total of 666 sq ft. This accommodates a capacity of 19 children ages 30 months and older. The capacity for the makerspace was not utilized when calculating the total capacity of the center.

Classrooms 2, 3, 6, 7, 8, 9, 10, 11, 12, 15, 16, 18, 19, and 20 were previously approved for child care use but are not being utilized. Each classroom measures 33 ft. x 30 ft., providing a total of 990 sq ft. This accommodates a capacity of 28 children ages 30 months and older. Before the classrooms can be utilized for child care the department must be notified.

V. Recommendation

I recommend approving the use of add Room 1, the library, makerspace, the multipurpose/cafeteria, and the gym.



August 11, 2023

Alicia Wiggins
Licensing Consultant

Date