



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 28, 2023

Jessica Kolos  
Clarkston Community Schools  
6397 Clarkston Rd  
Clarkston, MI 48346

RE: License #: DC630023407  
**Springfield Plns Kids Connection**  
**8650 Holcomb Road**  
**Clarkston, MI 48348**

Dear Ms. Kolos,

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 3/16/23, I found ten violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

- R 400.8110(3)(c) Applicant; licensee; licensee designee requirements.
- R 400.8112(2)(e) Comprehensive background check; fingerprinting.
- R 400.8131(5) Professional development requirements.
- R 400.8143(1) Children’s records.
- R 400.8143(8)(a) Children’s records.
- R 400.8143(11) Children’s records.
- R 400.8146(1)(h) Information provided to parents.
- R 400.8173(2) Equipment.
- R 400.8125(5) Staff; volunteers; requirements.
- R 400.8128 Staff; volunteers; tuberculosis.

Due to the violations, you must send us a corrective action plan by 4/17/23. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.
- 

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Bagvati Yedur, Licensing Consultant  
 Bureau of Community and Health Systems  
 611 W. Ottawa Street  
 P.O. Box 30664  
 Lansing, MI 48909  
 (248) 736-1869

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC630023407
<b>Licensee Name:</b>	Clarkston Community Schools
<b>Licensee Address:</b>	6397 Clarkston Rd Clarkston, MI 48346
<b>Licensee Telephone #:</b>	(248) 623-5400
<b>Licensee/Designee:</b>	Jessica Kolos, Designee
<b>Name of Facility:</b>	Springfield Plns Kids Connection
<b>Facility Address:</b>	8650 Holcomb Road Clarkston, MI 48348
<b>Facility Telephone #:</b>	(248) 623-4350
<b>Original Issuance Date:</b>	12/01/1994
<b>Capacity:</b>	84
<b>Age Range:</b>	Ages 4 years 9 months Thru 12 years
<b>Program Components:</b>	SCHOOL AGE

## II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/16/2023  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 01/10/2023  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	30	10
No. of staff employed	3	3
No. of volunteers	0	0
No. of children present at time of inspection	15	
No. of staff present at time of inspection	2	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	15	
Persons Interviewed:		
Licensee/Licensee Designee	<input type="checkbox"/>	
Program Director	<input type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Cafeteria/Gym  
 Approved Program Director: Jennifer McClory  
 Approved Central Administrator: Jessica Kolos.  
 Approved Variances: No.  
 Key Indicator Inspection: No.

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8110                    Applicant; licensee; licensee designee; requirements.**

**(3) All of the following must be in a place, accessible, and visible to parents:**

**(c) A notice stating that the center requires a comprehensive background check on its employees and unsupervised volunteers.**

The center did not have a notice stating that the center requires a comprehensive background check on its employees posted.

**R 400.8112                    Comprehensive background check; fingerprinting.**

**(2) An applicant or licensee shall do all of the following:**

**(e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.**

The program director Ms. McClory was not connected in the CCBC system. The staff members working at the center are not connected. Ms. Hubble Chavez and Ms. Thermond are not connected.

**R 400.8131                    Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

Ms. Thermond has not completed the health and safety courses in the above - mentioned topics.

**R 400.8143 Children's records.**

- (1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Out of the 10 children's records reviewed, 8 records did not have information completed on physician's phone number, allergies/special needs, and date of admission.

**R 400.8143 Children's records.**

- (11) A center shall maintain an accurate record of daily attendance at the center that includes each child's first and last name and each child's arrival and departure time. Electronic records may be used. If electronic attendance records are used, then they must be available to the department at the time of an inspection. If the electronic attendance records are not available during an on-site inspection, then the center is in violation of this rule.

The electronic attendance records for children were not available to the department during on-site inspection.

**R 400.8143 Children's records.**

- (8) Upon enrollment and annually thereafter, a center shall obtain and keep on file at the center a signed statement from a school-age child's parent confirming all of the following:
  - (a) The child is in good health with activity restrictions noted.

The center did not have the parent signature on the statement that the child is in good health with activity restrictions noted on the enrollment form.

**R 400.8146 Information provided to parents.**

- (1) A center shall provide a written information packet to each parent enrolling a child that includes at least all of the following:
  - (h) Parent notification plan for accidents, injuries, incidents, and illnesses.

The parent handbook did not contain parent notification plan for accidents, injuries and incidents.

**R 400.8173            Equipment.**

(2) The current list of unsafe children's products that is provided by the department must be conspicuously posted in the center, as required by section 15 of the children's product safety act, 2000 PA 219, MCL 722.1065.

The center did not post an updated recall list from the department.

**R 400.8125            Staff; volunteer; requirements.**

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on abuse and neglect.

(c) The individual knows that staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

Ms. Thermond did not have an abuse neglect statement including the above statements signed in the file.

**R 400.8128            Staff; volunteer; tuberculosis.**

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from tuberculosis (TB) ...

The center did not have a TB test on file for Ms. Thermond.

#### **IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.

*Y. B. Yedur*

3/28/23

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Bagvati Yedur  
Licensing Consultant

Date