



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 12, 2022

Ann Robb
Oxford Area Community Schools
105 Pontiac St.
Oxford, MI 48371

RE: License #: DC630023230
2022D0019018
RE: SI LOG #: **OES Child Care Programs**
105 Pontiac St
Oxford, MI 48371

Dear Ms. Robb:

This letter is to advise you that the 12/05/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125 Staff; volunteer; requirements.	The staff did not provide appropriate care and supervision of Child A when he was located outside of the child care center. He was unsupervised and staff were unaware that he left the classroom and center. Video footage shows that Child A left the building at 12:59 pm and was returned at 1:01pm by a staff member.	Visual Aids in the classroom and center were added and include stop signs/bells on doors, child safety locks Stop signs placed on doors in room 2, doors leading to office area and into the main hallway. Child Safety locks on classrooms that Child A is in, bells on the door to the outside in Room 2 Additional staff available for Room 2 at lunchtime - to aid with clean up. Office Staff or extra shared teacher will be available when needed;	09/30/2022 and ongoing

	REPEAT VIOLATION ESTABLISHED SIR 2022D0424007 Dated 02/28/2022 Corrective Action Plan Dated 03/25/2022 REPEAT VIOLATION ESTABLISHED SIR 2022D0424012 Dated 05/05/2022 Corrective Action Plan Dated 05/05/2022 REPEAT VIOLATION ESTABLISHED SIR2020D0424015 Dated 10/01/2020 Corrective Action Plan Dated 09/23/2020	classroom teachers use walkie talkie to call for assistance. A bathroom procedure is developed and implemented. Children go in small groups with one adult, while the other remains in the classroom. Bathroom and sink area are outside of the classroom (Room 2). One staff will closely monitor students in bathroom area, one staff will remain with group inside class. Childcare staff will begin using face to name sheets every half hour. Each classroom under OES programs will begin utilizing face to name sheets. OELC Office staff will verify that these are being filled out properly. Childcare staff will participate in training regarding appropriate student supervision. Discussions with staff will occur regarding the situation; the focus will be on prevention and eliminating distractions.	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script, appearing to read "Michelle Fruehan".

Michelle Fruehan, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 672-9158