



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

December 12, 2022

Lynn McKim
Huron Valley Schools
2029 N. Milford Rd
Highland, MI 48357

RE: License #: DC630022971
Country Oaks School Age Care and KIDS Program
5070 S Duck Lake Road
Commerce, MI 48382

Dear Ms. McKim:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 12/08/2022, I found 3 violation(s) listed below and explained in the attached report:

R 400.8143	Children's records.
R 400.8161	Emergency procedures.
R 400.8161	Emergency procedures.

Due to the violations, you must send us a corrective action plan by 12/30/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,



Thomasa Bond, Licensing Consultant
 Bureau of Community and Health Systems
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (248) 860-2439

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC630022971

Licensee Name: Huron Valley Schools

Licensee Address: 2029 N. Milford Rd
Highland, MI 48357

Licensee Telephone #: (248) 676-8457

Licensee/Designee: Lynn McKim, Designee

Name of Facility: Country Oaks School Age Care and KIDS Program

Facility Address: 5070 S Duck Lake Road
Commerce, MI 48382

Facility Telephone #: (248) 684-8078

Original Issuance Date:

Capacity: 75

Age Range: Ages 4 years 9 months Thru 12 years

Program Components: SCHOOL AGE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 12/08/2022
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection:
 Date of Lead Hazard Risk Assessment, if applicable:
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed	
No. of children enrolled in care	54	10	
No. of staff employed	6	5	
No. of volunteers	0	0	
No. of children present at time of inspection	18		
No. of staff present at time of inspection	3		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	18		
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Cafeteria and gym
 Approved Program Director: Alexander Rickens
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the

department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Ten child information cards were reviewed and six were incomplete.

R 400.8161 Emergency procedures.

(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

The center did not have documentation of a completed fire drill for the 1st- 3rd quarters in 2021. One was completed in the 4th quarter.

R 400.8161 Emergency procedures.

(6) A tornado drill program, consisting of at least 2 tornado drills between the months of March through November, must be established and implemented.

The center did not have documentation of two tornado drills in 2021. One was completed.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



12/12/2022

Thomasa Bond
Licensing Consultant

Date