



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 11, 2022

Lynn McKim
Huron Valley Schools
2029 N. Milford Rd
Highland, MI 48357

RE: License #: DC630022971
Country Oaks School Age Care and KIDS Program
5070 S Duck Lake Road
Commerce, MI 48382

Dear Ms. McKim:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 03/10/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

The violations that were found are:

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(b) Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.

The center did not have a completed consent and disclosure form on file for one caregiver.

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Ten child information cards were reviewed and seven were missing one or more of the following: other release person, date of signature, physicians' number, and employment information.

REPEAT VIOLATION ESTABLISHED

LSR dated 02/25/2019

CAP dated 03/08/2019

R 400.8161 Emergency procedures.

(1) Written procedures for the care of children and staff for each of the following emergencies must be developed and implemented:

(c) Other natural or man-made disasters.

The center did not have the natural or man-made disasters posted.

REPEAT VIOLATION ESTABLISHED

LSR dated 03/18/2021

CAP dated 04/09/2021

LSR dated 02/25/2019

CAP dated 03/08/2019

R 400.8161 Emergency procedures.

(2) The written procedures must include all of the following:

(h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.

The center did have a plan for how children with chronic medical conditions will be accommodated during each type of emergency.

REPEAT VIOLATION ESTABLISHED

LSR dated 03/18/2021

CAP dated 04/09/2021

LSR dated 02/25/2019

CAP dated 03/08/2019

R 400.8161 Emergency procedures.

(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

The center did not complete a fire drill in 2021.

REPEAT VIOLATION ESTABLISHED

LSR dated 02/25/2019

CAP dated 03/08/2019

R 400.8161 Emergency procedures.

(6) A tornado drill program, consisting of at least 2 tornado drills between the months of March through November, must be established and implemented.

The center did not complete a tornado drill in 2021.

Due to the violations, you must send us a corrective action plan by 04/11/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

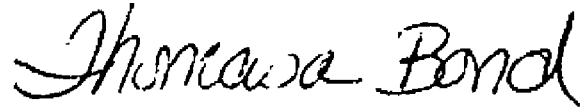
Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730. Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Thomasa Bond". The signature is written in a cursive, flowing style.

Thomasa Bond, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 860-2439