



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

**Report Type:** Renewal  
**Inspection Type:** Renewal

**Date of Inspection:** 5/21/2024  
**Date of Report:** 6/24/2024

Licensee Name(s)	License Number
St Hugo School	DC630021107
Capacity	Facility Name
75	St Hugo Latch Key
Program Type	Licensee Designee(s)
Center	Calli I Cutraro
Central Administrator(s)	Program Director(s) Name
	Calli I Cutraro <b>Qualifications:</b> R 400.8113(7)(b) & (9). <b>Date PD Approved:</b> 5/3/2022
Facility Address	Mailing Address
380 E Hickory Grove, Bloomfield Hills, MI, 48304	380 E Hickory Grove, Bloomfield Hills, MI, 48304
Facility Phone Number	Facility Email Address
2486426131	cgulvezan@gmail.com

### Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, licensing consultant Michelle Fruehan found 2 violations. The violations are listed and explained below. An acceptable written corrective action plan was received on 5/21/2024. A regular license will be issued.

If you have any questions regarding the report, please contact licensing consultant, Michelle Fruehan, at (248) 672-9158. In the event that Michelle Fruehan is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
704	2	0
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10: 36	5: 9	1: 1
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
36: 36	36: 5	1 : 1
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

<b>Documentation of Required Inspections</b>		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Fire Safety Inspection	5/21/2024	A rating

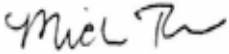
<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8125(3)	Staff; volunteer; requirements. All supervised volunteers shall receive a public sex offender registry (PSOR) clearance before having any contact with a child in care. A copy of this clearance must be kept on file at the center.	Supervised volunteers did not complete a public sex offender registry check.	Violation Established

R 400.8125(5)	Staff; volunteer; requirements. A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:	Volunteers did not complete a signed and dated abuse and neglect form.	Violation Established
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Technical Assistance	
Rule Number	Rule

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
07:00 AM To 6:00 PM	07:00 AM To 6:00 PM	07:00 AM To 6:00 PM	07:00 AM To 6:00 PM	07:00 AM To 6:00 PM	CLOSED	CLOSED

Bureau Recommendation
An acceptable Cap was received. I recommend issuance of a regular license.

Approved By:			
	06/24/2024		
Michelle Fruehan Licensing Consultant	Date		