



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

June 6, 2023

Calli Cutraro  
St Hugo School  
380 E Hickory Grove  
Bloomfield Hills, MI 48304

RE: License #: DC630021107

RE: SI LOG #: **St Hugo Latch Key  
380 E Hickory Grove  
Bloomfield Hills, MI 48304**

Dear Ms. Cutraro:

This letter is to advise you that the 06/02/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112 Comprehensive background check; fingerprinting.	An individual had unsupervised contact with children prior to the determination of the individual's eligibility by the department. A child care staff member did not have a background check completed (and connected).	The licensee designee will ensure that staff are fingerprinted. The child care staff member scheduled a fingerprint appointment for 6/2/2023. The licensee designee will monitor the CCBC system for individuals that need to be printed.	06/02/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script, appearing to read "Michelle Fruehan".

Michelle Fruehan, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(248) 672-9158