



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 28, 2023

Lisa Uhrich
Covenant Baptist Church
5800 W Maple Rd
West Bloomfield, MI 48322

License #: DC630020956

**Covenant Preschool and Extended Care
5800 W Maple Road
West Bloomfield, MI 48322**

Dear Mrs. Uhrich:

This letter is to advise you that the 04/05/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8113(10) Program director qualifications; responsibilities.	Child care staff member, (A.H.), hired 10/10/2022, had no documentation of first aid training 90 days of being hired . Child care staff member, (A.H.), had CPR trainings not from an approved sponsor. It was discussed that the certificate for first aid training was not in the employee file or that the unapproved sponsor's	Licensee Designee Lisa Uhrich stated that child care staff member (A.H.), will complete first aid training through approved sponsor, American Heart Association. It was discussed moving forward that staff members training documents will be reviewed for approved sponsors and course training titles. On 4/18/2023, Lisa Uhrich submitted completion certificate from approved sponsor, American Heart Association, for	4/19/2020

	name was misread as the course title's training.	child care staff member A.H. The completion date for the adult/pediatric first aid/ cpr/aed training was 4/13/2023.	
R 400.8131(3) Professional development requirements.	After caring for children, child care staff member, (M.V.), hired 8/15/2022, was not trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.	Licensee Designee Lisa Uhrich stated moving forward staff will complete training before caring for children unsupervised.	4/5/2023
R 400.8131(4) Professional development requirements	Before unsupervised contact with children, child care staff member, (M.V.), hired 8/15/2022, had not completed training in prevention and control of infectious disease training, including immunizations.	Licensee Designee Lisa Uhrich stated moving forward staff will complete training before caring for children unsupervised.	4/5/2023
R 400.8131(5)(a) Professional development requirements.	Within 90 days of being hired, child care staff member, (M.V.), hired 8/15/2022, had not completed training in administration of medication.	Licensee Designee Lisa Uhrich stated moving forward staff will complete training within 90 days.	4/5/2023
R 400.8131(5)(b) Professional development requirements.	Within 90 days of being hired, child care staff member, (M.V.), hired 8/15/2022, had not completed training in prevention of and response to emergencies due to food and allergic reactions.	Licensee Designee Lisa Uhrich stated moving forward staff will complete training within 90 days.	4/5/2023

R 400.8131(5)(c) Professional development requirements.	Within 90 days of being hired, child care staff member, (M.V.), hired 8/15/2022, had not completed training in building and physical premises safety.	Licensee Designee Lisa Uhrich stated moving forward staff will complete training within 90 days.	4/5/2023
R 400.8131(5)(d) Professional development requirements.	Within 90 days of being hired, child care staff member, (M.V.), had not completed training in emergency preparedness and response planning. Her hire date was 8/15/2022.	Licensee Designee Lisa Uhrich stated moving forward staff will complete training within 90 days.	4/5/2023
R 400.8131(5)(e) Professional development requirements.	Within 90 days of being hired, child care staff member, (M.V.), hired 8/15/2022, had not completed training in handling and storage of hazardous materials and appropriate disposal of bio-contaminants.	Licensee Designee Lisa Uhrich stated moving forward staff will complete training within 90 days.	4/5/2023
R 400.8131(5)(g) Professional development requirements.	Within 90 days of being hired, child care staff member, (M.V.), hired 8/15/2022, had not completed training in child development.	Licensee Designee Lisa Uhrich stated moving forward staff will complete training within 90 days.	4/5/2023
R 400.8131(8) Professional development requirements.	There was no written documentation of an on-going professional development plan that must be developed and implemented to include all the training and professional development required by child care licensing rules.	Licensee Designee Lisa Uhrich stated that she will develop an ongoing plan and maintain this plan annually.	4/19/2023

R 400.8152(3) Medication; administrative procedures.	Medications reviewed in classrooms 208 and classroom 211 were not stored in its original container.	Licensee Designee Lisa Uhrich stated that a request to the parents for the original containers would be made for the medications, or medications would be returned to the parents. Moving forward medications will only be accepted in the original packaging.	4/13/2023
R 400.8161(8) Emergency procedures.	There was no written documentation on each child care staff member being trained at least twice a year on his or her duties and responsibilities for all emergency procedures.	Licensee Designee Lisa Uhrich stated that moving forward the staff will be trained at least twice a year and that it will be documented.	4/5/2023
R 400.8380(1) Maintenance of premises.	The gutter on the playground side of the school site was observed detached from the school building.	Licensee Designee Lisa Uhrich stated that she will contact building maintenance and have them repair the gutter. On 4/13/2023, Licensee designee, Lisa Uhrich, sent an email stating that the gutter was repaired by maintenance on 4/11/2023. An attachment photo was included displaying the attached gutter.	4/19/2023
R 400.8385 Poisonous or toxic materials.	Envirox Sanitizer/Viracide Cleaner was observed stored in the men's and women's downstairs bathrooms, within reach of children.	Licensee Designee Lisa Uhrich stated that she would immediately remove the cleaner. She will have maintenance install a shelf making cleaning products inaccessible to children.	4/5/2023 removal of cleaners. Shelf to be installed within 30 days.

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in black ink, appearing to read "Renee' Erve". The signature is written in a cursive style with a large initial "R".

Renee' Erve, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(313) 391-0770