



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 26, 2022

Brandi North
Oak Park School District
13900 Granzon
Oak Park, MI 48237

RE: License #: DC630020890

RE: SI LOG #: **Einstein Elementary Early Childhood/Latchkey
14001 Northend
Oak Park, MI 48237**

Dear Ms. North:

This letter is to advise you that the 04/21/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

| Violation cited | Noncompliance observed | Plan to correct | Date to be completed |
|--------------------------------------|--|---|----------------------|
| R 400.8143(6) Children's records. | Of the ten children's records reviewed, three children's physicals did not have the physician's noted restrictions or recommendations. | Parents will be given physicals for the doctor to complete. | 05/12/2022 |
| R 400.8143(2) Children's records. | Of the ten children's records reviewed, three files did not have documentation that parents received the written information packet. | Parents will be contacted to complete the verification of receipt of GSRP handbook. | 04/28/2022 |

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script, appearing to read "Chimere Simmons".

Chimere Simmons, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909