



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 20, 2022

Kristine Cavicchiolo
South Lyon Community Schools/Early Childhood Ctr.
310 N. Warren
South Lyon, MI 48178

RE: License #: DC630019999
Sayre Kids Club
23000 Valerie
South Lyon, MI 48178

Dear Ms. Cavicchiolo:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 12/13/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the on-site inspection, I reviewed children's records and child care staff members' records. I observed children in care engaged in a variety of developmentally appropriate activities, including playing with Legos, dolls, coloring, board games, and in the gymnasium. The child care staff members' interactions with the children were positive and nurturing.

The violations that were found are:

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(a) Administration of medication.

One of the four child care staff members did not complete administration of medication training within 90 days of being hired.

Child care staff member (C.D.) was hired in 2019 and she has not completed the training.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(b) Prevention of and response to emergencies due to food and allergic reactions.

One of the four child care staff members did not complete prevention of and response to emergencies due to food and allergic reactions training within 90 days of being hired.

Child care staff member (C.D.) was hired in 2019 and she has not completed the training.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(c) Building and physical premises safety.

One of the four child care staff members did not complete building and physical premises safety training within 90 days of being hired.

Child care staff member (C.D.) was hired in 2019 and she has not completed the training.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(d) Emergency preparedness and response planning.

One of the four child care staff members did not complete emergency preparedness and response planning training within 90 days of being hired.

Child care staff member (C.D.) was hired in 2019 and she has not completed the training.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.

One of the four child care staff members did not complete handling and storage of hazardous materials and appropriate disposal of bio-contaminants training within 90 days of being hired.

Child care staff member (C.D.) was hired in 2019 and she has not completed the training.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(g) Child development.

One of the four child care staff members did not complete child development training within 90 days of being hired.

Child care staff member (C.D.) was hired in 2019 and she has not completed the training.

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety

update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

Three of the four child care staff members were required to complete MiRegistry Refresher training.

One of the three child care staff members (C.D.) did not complete the 2022 MiRegistry Refresher training.

Technical Assistance and Consultation were provided for the following:

- The connection/disconnection process for child care staff members in the Child Care Background Check system.
- Cleaning of the walls in the bathrooms located by the gymnasium.

Due to the violations, you must send us a corrective action plan by 01/09/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Alicia Wiggins". The signature is fluid and cursive, with the first name "Alicia" and last name "Wiggins" clearly distinguishable.

Alicia Wiggins, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 369-7892