



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

November 1, 2021

Saint Mary Catholic School
628 S Lafayette
Royal Oak, MI 48067

RE: License #: DC630019801
**St Mary Preschool
Preschool/Latchkey
628 S Lafayette
Royal Oak, MI 48067**

Dear Ms. Hancasky:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 10/26/2021, I found 4 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:
MCL722.115p(1) Child care center, group child care home, or family child care home; potential or current child care staff member convicted of crime.
R400.8128 Staff; volunteer; tuberculosis
R400.8152(3) Medication; administrative procedures.
R400.8170(9) Outdoor play area.

Due to the violations, you must send us a corrective action plan by 11/22/2021. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Cheryl Amare, Licensing Consultant
 Bureau of Community and Health Systems
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (248) 860-0896

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC630019801

Licensee Name: Saint Mary Catholic School

Licensee Address: 628 S Lafayette
Royal Oak, MI 48067

Licensee Telephone #: (248) 545-2140

Licensee/Designee: Heather Hancasky, Designee

Name of Facility: St Mary Preschool

Facility Address: Preschool/Latchkey
628 S Lafayette
Royal Oak, MI 48067

Facility Telephone #: (248) 545-2140

Original Issuance Date:

Capacity: 84

Age Range: Ages 2 years 6 months Thru 12 years

Program Components: PRESCHOOL
SCHOOL AGE-EXEMPT

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 10/26/2021
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection:
 Date of Lead Hazard Risk Assessment, if applicable: 01/30/2017
 Date of Documentation of Playground Compliance, if applicable: 09/30/2021

		No. of Records Reviewed
No. of children enrolled in care	80	10
No. of staff employed	17	5
No. of volunteers	0	0
No. of children present at time of inspection	64	
No. of staff present at time of inspection	12	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	64	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Rooms 102, 103, 104, 105, cafeteria, and gymnasium. Additional rooms that have been approved are rooms 106, 107, 108, 109, 110, 111, 112, and the library.

Approved Program Director: Gabriela Bala, Heather Hancasky, and Elizabeth Villerot.

Approved Central Administrator: none

Approved Variances: none

Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

I provided licensee designee/program director Ms. Hancasky technical assistance and consultation regarding the following Child Care Center Licensing Rules:
 R400.8125(4)&(5)(a-c) Staff; volunteer; requirements.
 R400.8131(3)(4)&(5) Professional development requirements.
 R400.8134(3)(a) Hand washing.

R400.8143(1);(6)(c); &(11) Children's records.
R400.8161(2)(g)(h)&(3) Emergency procedures.
R400.8320(5) Food preparation.
R400.8380(4) Maintenance of premises.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

MCL 722.115p **Child care center, group child care home, or family child care home; potential or current child care staff member convicted of crime.**

(1) Except as provided in section 5n(14) and (15), a child care center, group child care home, or family child care home shall not allow an individual to be a child care staff member without requesting a criminal history check as required by section 5n.

Staff Ms. Erfourth was hired on 08/16/2021; however as of 10/26/2021 she had not completed the required criminal history check.

R 400.8128 **Staff; volunteer; tuberculosis.**

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

The staff files reviewed had the required evidence however, two staff had not provided evidence at hire. One staff hired on 08/16/2021 did not provide evidence until 10/13/2021. One staff hired on 08/23/2021 did not provide evidence until 09/27/2021.

R 400.8152 **Medication; administrative procedures.**

(3) All medication must be in its original container, stored according to instructions, and clearly labeled for a named child, including all nonprescription topical medications described in subrule (8) of this rule.

Over the counter medication containers in rooms 103 and 105 were not labeled with the children's first and last names.

R 400.8170 Outdoor play area.

(9) Children shall only use age-appropriate equipment.

During the on-site inspection 4 year old preschool children were playing on the Game Time play structure that is approved for children ages 5 -12 years old.

IV. RECOMMENDATION

Upon receipt of an acceptable written corrective action plan, I recommend issuance of a regular license to this child care center.



Cheryl Amare
Licensing Consultant

Date
11/01/2021