



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 25, 2023

Michael Cardimen
Rochester Community Schools
3838 Rochester Road
Oakland Township, MI 48306

RE: License #: DC630019273
University Hills Elem. Child Care
600 Croydon
Rochester, MI 48309

Dear Mr. Cardimen:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 01/20/2023, I found 1 violation(s) listed below and explained in the attached report: listed below and explained in the attached report: R400.8182(3)(d) Ratio and group size requirements.

Due to the violations, you must send us a corrective action plan by 02/14/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Cheryl Amare, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 860-0896

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC630019273
Licensee Name:	Rochester Community Schools
Licensee Address:	3838 Rochester Road Oakland Township, MI 48306
Licensee Telephone #:	(248) 651-6210
Licensee/Designee:	Michael Cardimen, Designee
Name of Facility:	University Hills Elem. Child Care
Facility Address:	600 Croydon Rochester, MI 48309
Facility Telephone #:	(248) 726-4408
Original Issuance Date:	
Capacity:	100
Age Range:	Ages 2 years 6 months Thru 12 years
Program Components:	PRESCHOOL SCHOOL AGE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 01/20/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 12/15/2022
 Date of Lead Hazard Risk Assessment, if applicable: 01/09/2017
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed
No. of children enrolled in care	78	10
No. of staff employed	7	5
No. of volunteers	0	0
No. of children present at time of inspection	36	
No. of staff present at time of inspection	5	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	36	
Persons Interviewed:	Licensee/Licensee Designee	☒
	Program Director	☒
	Caregiving staff	☒

Approved Child Use Space: Cafeterai, gymnasium, 6A, 4C, 1D, new wing room 8 and 11.

Approved Program Director: PreK - Laura Galante and School age - Michael Cardimen

Approved Central Administrator: Laura Brown and Michael Cardimen

Approved Variances: the documents for the rules below will be kept at the administration office:

R400.8112(2)(b)

R400.8113(13)

R400.8119(5)

R400.8122(9)

R400.8125(5)

R400.8128

R400.8131(10)

R400.8131(11)

Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records.

Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8182

Ratio and group size requirements.

(3) In each room or well-defined space, the maximum group size and ratio of child care staff members to children, including children related to a staff member or the licensee, must be

(d) Preschoolers, 4 years of age until school-age: 1 to 12

During my on-site inspection PreK staff did not maintain the required ratio when Staff LG took 15 children outside to the playground while staff NS stayed behind in the classroom with 1 child. They rejoined the group outside approximately 3 minutes later.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



Cheryl Amare
Licensing Consultant

Date
01/25/2023