



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 27, 2023

Jessica Kolos
Clarkston Community Schools
6397 Clarkston Rd
Clarkston, MI 48346

RE: License #: DC630018927
Bailey Lake Elem Kids Connection
8051 Pine Knob Road
Clarkston, MI 48348

Dear Ms. Kolos:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 3/15/23, I found seven violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8112(1)(c)	Comprehensive background check; fingerprinting.
R 400.8112(2)(e)	Comprehensive background check; fingerprinting.
R 400.8131(5)	Professional development requirements.
R 400.8143(1)	Children's records.
R 400.8143(8)(a)	Children's records.
R 400.8143(11)	Children's records.
R 400.8146(1)(h)	Information provided to parents.

Due to the violations, you must send us a corrective action plan by 4/17/23. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Bagvati Yedur, Licensing Consultant
 Bureau of Community and Health Systems
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (248) 736-1869

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC630018927
Licensee Name:	Clarkston Community Schools
Licensee Address:	6397 Clarkston Rd Clarkston, MI 48346
Licensee Telephone #:	(248) 623-5400
Licensee/Designee:	Jessica Kolos, Designee
Name of Facility:	Bailey Lake Elem Kids Connection
Facility Address:	8051 Pine Knob Road Clarkston, MI 48348
Facility Telephone #:	(248) 623-4350
Original Issuance Date:	
Capacity:	60
Age Range:	Ages 4 years 9 months Thru 12 years
Program Components:	SCHOOL AGE-EXEMPT

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/15/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 01/10/2023 (school building)
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	30	10
No. of staff employed	2	2
No. of volunteers	0	0
No. of children present at time of inspection	12	
No. of staff present at time of inspection	2	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	12	
Persons Interviewed:		
Licensee/Licensee Designee	<input type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Gym/Cafeteria
 Approved Program Director: Magaret Berquist
 Approved Central Administrator: Jessica Kolos.
 Approved Variances: None.
 Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8112 Comprehensive background check; fingerprinting.

(1) Pursuant to section 5n of the act, MCL 722.115n, before an individual has unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:

(c) A child care staff member.

The Gym teacher at the school was working as a staff member in the after school care program but he was not fingerprinted through the child care background check system for child care to determine his eligibility to be a child care staff member.

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.

Ms. Phelps is a child care staff member working in the program but not connected to the license.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

Ms. Phelps has not completed the courses on Building and premises safety, handling and storage of hazardous materials and appropriate disposal of bio-contaminants, emergency preparedness and response planning and child development. These topics are covered in Health and safety training for licensed child care providers course 2 on Mi Registry.

R 400.8143 Children's records.

- (1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Out of the 10 children's records reviewed 7 records did not have the physician's phone number, allergies/ special needs or the date of admission filled out.

R 400.8143 Children's records.

- (8) Upon enrollment and annually thereafter, a center shall obtain and keep on file at the center a signed statement from a school-age child's parent confirming all of the following:
 - (a) The child is in good health with activity restrictions noted.

The statement that the child is in good health with activity restrictions noted was not included in the medical release to be signed by the parents on the enrollment form.

R 400.8146 Information provided to parents.

- (1) A center shall provide a written information packet to each parent enrolling a child that includes at least all of the following:
 - (h) Parent notification plan for accidents, injuries, incidents, and illnesses.

The parent handbook did not contain the parent notification plan for accidents, injuries and incidents.

R 400.8143 Children's records.

- (11) A center shall maintain accurate record of daily attendance at the center that includes each child's first and last name and each child's arrival and departure time. Electronic records may be used. If electronic records are used they must be available to the department at the time of inspection. If electronic records

are not available during an on-site inspection, then the center is in violation of this rule.

The center did not have the electronic records of attendance for the children available during an on-site inspection.

Technical assistance was provided regarding the posting of the criminal background check statement.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



3/28/23

Bagvati Yedur
Licensing Consultant

Date