



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 24, 2023

Jessica Kolos
Clarkston Community Schools
6397 Clarkston Rd
Clarkston, MI 48346

RE: License #: DC630018927

**Bailey Lake Elem Kids Connection
8051 Pine Knob Road
Clarkston, MI 48348**

Dear Ms. Kolos:

This letter is to advise you that the 04/17/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112(1)(c) Comprehensive background check; fingerprinting.	The Gym teacher at the school was working as a staff member in the after school care program but he was not fingerprinted through the child care background check system for child care to determine his eligibility to be a child care staff member, Ms. Phelps was not connected to the license.	The gym teacher completed the fingerprinting and comprehensive background check.	4/24/23

<p>R 400.8112(2)(e) Comprehensive background check; fingerprinting.</p> <p>R 400.8131(5) Professional development requirements.</p>	<p>Ms. Phelps has not completed the courses on Building and premises safety, handling and storage of hazardous materials and appropriate disposal of bio-contaminants, emergency preparedness and response planning and child development. These topics are covered in Health and safety training for licensed child care providers course 2 on Mi Registry.</p>	<p>Ms. Phelps is connected to the license.</p> <p>Ms. Phelps will complete the health and safety training course 2.</p>	<p>4/24/23</p> <p>4/24/23</p>
<p>R 400.8143(1) Children's records</p>	<p>Out of the 10 children's records reviewed 7 records did not have the physician's phone number, allergies/special needs or the date of admission filled out.</p> <p>The statement including that the child is n good health and activity restrictions noted was not included in the medical release to be signed by parents on enrollment form.</p>	<p>There was a software glitch and not allowing all the fields to be printed out. This has been corrected. Staff members will manually write None of the child information records.</p>	<p>4/24/23</p>
<p>R 400.8143(8)(a) Children's records.</p>	<p>There was no plan for notification of accident/injuries included in the parent handbook.</p>	<p>A medical health statement was created and signed by the parents.</p>	<p>4/24/23</p>

R 400.8146(1)(h) Information provided to parents.	There were no electronic records of attendance available onsite.	A plan for notification of injuries/accidents has been included in the parent handbook.	4/24/23
R 400.8146311) Children's records.		The site will maintain a handwritten attendance for students.	4/24/23.

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Bagvati Yedur, Licensing Consultant
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