



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

May 4, 2023

Dawn Wyatt
 Troy School District
 1522 East Big Beaver Road
 Troy, MI 48083

RE: License #: DC630018860
Martell Elementary School
5666 Livernois
Troy, MI 48098

Dear Mrs. Wyatt:

This letter is a follow-up to the Department’s findings regarding the interim inspection conducted at your center on 04/27/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

The violations that were found are:

R 400.8134	Hand washing.
	(3) Staff and volunteers shall ensure that children wash their hands at all of the following times: (a) Before meals, snacks, or food preparation experiences.
The children’s hands were not washed before eating snack.	
R 400.8134	Hand washing.
	(3) Staff and volunteers shall ensure that children wash their hands at all of the following times: (d) When soiled.
The children’s hands were not washed after eating snack.	

R 400.8330	Food services and nutrition generally.
	(23) Children shall not have beverage containers or food while they are walking around or playing.
The children were eating while playing on the iPad and walking around.	

Due to the violations, you must send us a corrective action plan by 05/29/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in black ink that reads "Thomasa Bond". The signature is written in a cursive, flowing style.

Thomasa Bond, Licensing Consultant
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611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 860-2439