



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

May 31, 2023

Dawn Wyatt  
Troy School District  
1522 East Big Beaver Road  
Troy, MI 48083

RE: License #: DC630018860

RE: SI LOG #: **Martell Elementary School**  
**5666 Livernois**  
**Troy, MI 48098**

Dear Mrs. Wyatt:

This letter is to advise you that the 05/26/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8134(3) Hand washing.	The children's hands were not washed before eating snack.	Reviewed violation with staff. Multi-site supervisor will continue to monitor to ensure hand washing protocols are followed.	05/23/2023
R 400.8134(3) Hand washing.	The children's hands were not washed after eating snack.	Reviewed violation with staff. Multi-site supervisor will continue to monitor to ensure hand washing protocols are followed.	05/23/2023
R 400.8330(23) Food services and nutrition generally.	The children were eating while playing on the iPad and walking around.	Reviewed violation with staff. Multi-site supervisor will continue to monitor to ensure hand washing protocols are followed.	05/23/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Thomasa Bond".

Thomasa Bond, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(248) 860-2439