



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 4, 2022

Dawn Wyatt
Troy School District
1522 East Big Beaver Road
Troy, MI 48083

RE: License #: DC630018858
Bemis School
3571 Northfield Parkway
Troy, MI 48084

Dear Mrs. Wyatt:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 04/28/2022, I found 6 violation(s) listed below and explained in the attached report:

R 400.8110	Applicant; licensee; licensee designee; requirements.
R 400.8116	Multi-site school-age program director.
R 400.8119	Site supervisor; qualifications; responsibilities.
R 400.8161	Emergency procedures.
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Due to the violations, you must send us a corrective action plan by 05/25/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.

- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

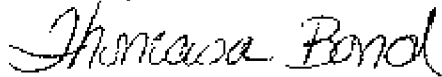
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Thomasa Bond, Licensing Consultant
 Bureau of Community and Health Systems
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (248) 860-2439

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC630018858
Licensee Name:	Troy School District
Licensee Address:	4400 Livernois Troy, MI 48098
Licensee Telephone #:	(248) 823-4000
Licensee/Designee:	Dawn Wyatt, Designee
Name of Facility:	Bemis School
Facility Address:	3571 Northfield Parkway Troy, MI 48084
Facility Telephone #:	(248) 823-4126
Original Issuance Date:	10/01/1985
Capacity:	100
Age Range:	Ages 5 years 0 months Thru 12 years
Program Components:	SCHOOL AGE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/28/2022
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 03/18/2022
 Date of Lead Hazard Risk Assessment, if applicable: 03/06/2018
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed	
No. of children enrolled in care	60	10	
No. of staff employed	4	4	
No. of volunteers	0	0	
No. of children present at time of inspection	19		
No. of staff present at time of inspection	2		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	19		
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The media center, computer lab, art room, LGI room, music room, cafeteria, and gym are approved for use.
 Approved Program Director: Diane Sroka
 Approved Central Administrator: Dawn Wyatt
 Approved Variances: none
 Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8110 Applicant; licensee; licensee designee; requirements.

(4) There must be a licensing notebook on the premises that includes all licensing inspection and special investigation reports and related corrective action plans for the last 5 calendar years, and a summary sheet outlining the documents contained in the notebook. The notebook must be in a place accessible to parents and prospective parents at all times during the center's normal hours of operation.

The center did not have the renewal report dated 12/03/2020 in the licensing notebook.

R 400.8116 Multi-site school-age program director.

(2) The multi-site school-age program director shall be at each site a minimum of 1 session per week and maintain written documentation of site visits, including dates and times.

The center did not have the documentation of the multi-site program director's weekly visits.

R 400.8119 Site supervisor; qualifications; responsibilities.

(5) Verification of the requirements of subrule (2) must be kept on file at the center.

The center did not have the site supervisor's qualifications on file.

R 400.8161 Emergency procedures.

(2) The written procedures must include all of the following:
(f) A plan for how each child with special needs will be accommodated during each type of emergency.

The center did not have a plan for how each child with special needs will be accommodated during each type of emergency.

R 400.8161 Emergency procedures.

(2) The written procedures must include all of the following:
(h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.

The center did not have a plan for how children with chronic medical conditions will be accommodated during each type of emergency.

R 400.8161 Emergency procedures.

(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

The center did not complete the required fire drill in the first quarter of 2021.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.

Thomasa Bond

05/04/2022

Thomasa Bond
Licensing Consultant

Date