



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 15, 2022

Heidi Schmidt  
Ferndale Public Schools  
871 Pinecrest  
Ferndale, MI 48220

RE: License #: DC630018711  
**Ferndale School Age Childcare (SACC) Lower  
2610 Pinecrest  
Ferndale, MI 48220**

Dear Ms. Schmidt:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 03/03/2022, I found 4 violations listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8110(4)	Applicant; licensee; licensee designee; requirements.
R 400.8131(4)	Professional development requirements.
R 400.8131(5)	Professional development requirements.
R 400.8146(2)	Information provided to parents.

Due to the violations, you must send us a corrective action plan by 03/25/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.

- The signature of the responsible party and a date.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

**Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.**

Sincerely,



Chimere Simmons, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC630018711

**Licensee Name:** Ferndale Public Schools

**Licensee Address:** 871 Pinecrest  
Ferndale, MI 48220

**Licensee Telephone #:**

**Licensee/Designee:** Heidi Schmidt, Designee

**Name of Facility:** Ferndale School Age Childcare (SACC)  
Lower

**Facility Address:** 2610 Pinecrest  
Ferndale, MI 48220

**Facility Telephone #:** (248) 586-8803

**Original Issuance Date:** 09/09/1991

**Capacity:** 70

**Age Range:** Ages 3 years 0 months Thru 12 years

**Program Components:** PRESCHOOL  
SCHOOL AGE  
BEFORE/AFTER SCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 03/03/2022  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 03/03/2022  
 Date of Lead Hazard Risk Assessment, if applicable:  
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed	
No. of children enrolled in care	100	10	
No. of staff employed	4	4	
No. of volunteers	0	0	
No. of children present at time of inspection	14		
No. of staff present at time of inspection	2		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	0		
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: C5 (music room), A9 (school age), Media Center, Gymnasium/cafeteria  
 Approved Program Director: Tiwanya Robinson  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8110                    Applicant; licensee; licensee designee; requirements.**

(4) There must be a licensing notebook on the premises that includes all licensing inspection and special investigation reports and related corrective action plans for the last 5 calendar years, and a summary sheet outlining the documents contained in the notebook. The notebook must be in a place accessible to parents and prospective parents at all times during the center's normal hours of operation.

The licensing notebook did not contain only the licensing inspections and special investigation reports.

**R 400.8131                    Professional development requirements.**

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

Child care staff members, T.R., C.S., A.M., and S.S. did not complete prevention and control of infectious disease training, including immunizations.

**R 400.8131                    Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

Child care staff members, T.R., C.S., A.M., and S.S. did not complete training with the above topics within 90 days of employment.

**R 400.8146 Information provided to parents.**

(2) Written documentation that the parent received the written information packet, as required by subrule (1) of this rule, must be kept on file at the center.

Of the ten children's records reviewed, none contained documentation that parents received the written handbook.

**IV. RECOMMENDATION**

I recommend issuance of a regular license to this child care center.



3/15/2022

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Chimere Simmons  
Licensing Consultant

Date